



# UPPER SADDLE RIVER POLICE DEPARTMENT

## ALARM / USR ALERT EMERGENCY NOTIFICATION SYSTEM

The Upper Saddle River Police Department requires that all residents and businesses within the borough register their alarm system with the police department. The information provided is kept in strict confidence and is not released to the general public. The information provided will be used by the police department in the event of an emergency at your home or business. Please be sure to provide as much information as possible and be sure to fill out all parts of the form including all mandatory information.

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### ALARMS:

If you have an alarm system in your home (or business) you must register the alarm with the police department as per Borough Ordinance 28-6b. Failure to register your alarm will result in a summons being issued. Once you have registered your alarm, the police department will issue you a police code. This code will differ from your code with the alarm company. The police code is used to cancel the police department should you accidentally set your alarm off in error.

If you accidentally set your alarm off, you should call the police department, as well as your alarm company. If you provide the proper police code, an officer may still respond to the alarm, however you will not be charged with a false alarm. You are allowed two (2) false alarm offenses in a calendar year without receiving a summons. Upon the third and subsequent offenses in a calendar year a fine is incurred. This fine does increase with each subsequent violation.

The police department will not release any information as to the outcome of any alarm activation to any alarm company or person without providing the proper police code.

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### USR ALERT EMERGENCY NOTIFICATION SYSTEM:

The Upper Saddle River Police Department utilizes the USR Alert Emergency Notification System in order to provide residents and businesses within the borough with emergency information. Notifications will be sent via phone, text or e-mail and will include important information and any action that residents should take during emergencies and severe weather events. Upon activation of a USR Alert Emergency Notification call, it is requested that residents **do not call the police department back unless otherwise informed to do so**. Calling the police department could tie up the phone lines and perhaps delay an actual emergency from being answered.

The Upper Saddle River Police Department highly recommends that you sign up for USR Alert notification system. To register for the USR Alert Notification System, go to the Police Department website ([www.usrpd.net](http://www.usrpd.net)) or the Borough's website ([www.usrtoday.org](http://www.usrtoday.org)) and click on the USR Alert link. You may also use the web address below to register for the USR Alert Emergency Notification System.

<https://www.smart911.com/smart911/ref/reg.action?pa=usrpd>



SCAN ME

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### FACEBOOK:

The Upper Saddle River Police Department utilizes Facebook to get information out quickly to those who may need it. We do not intend to use it to answer questions or receive requests for things such as extra patrol or traffic issues. To receive updates "LIKE" us on Facebook.

If you have registered your alarm, your police code is \_\_\_\_\_

Should you have any questions regarding Alarm Registration, USR Alert Emergency Notification System or our Facebook Page please call the Upper Saddle River Police Department at 201-327-2700.



# UPPER SADDLE RIVER POLICE DEPARTMENT

## ALARM REGISTRATION FORM

**Resident Information / Business Information \*Bold fields are mandatory\***

**Resident (Business) Address:** \_\_\_\_\_

**Resident Last Name (Business Name):** \_\_\_\_\_

1) **Resident First Name:** \_\_\_\_\_ **DL#:** \_\_\_\_\_

**Phone Nos.:** Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

2) **Resident First Name:** \_\_\_\_\_ **DL#:** \_\_\_\_\_

**Phone Nos.:** Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

**Emergency Contact Information – Must list at least one \*Bold fields are mandatory\***

1) **Contact Name:** \_\_\_\_\_ **DL#:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Phone Nos.:** Home: \_\_\_\_\_ Cell: \_\_\_\_\_ City: \_\_\_\_\_

2) **Contact Name:** \_\_\_\_\_ **DL#:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Phone Nos.:** Home: \_\_\_\_\_ Cell: \_\_\_\_\_ City: \_\_\_\_\_

3) **Contact Name:** \_\_\_\_\_ **DL#:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Phone Nos.:** Home: \_\_\_\_\_ Cell: \_\_\_\_\_ City: \_\_\_\_\_

**Alarm Company Information \*Bold fields are mandatory\***

**Alarm Company Name:** \_\_\_\_\_ **Alarm Company Phone:** \_\_\_\_\_

**Does alarm go to a Central Station?**  Yes  No

**Is Alarm audible?**  Yes  No

**Monitoring Service:** \_\_\_\_\_ **Monitoring Service Phone:** \_\_\_\_\_

**Alarm Type:**  Burglar  Fire  Medical  Panic  CO

**SPECIAL NEEDS:**  Handicap  Medical Condition  Other, Please specify needs on lines below.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**DONOTWRITEBELOW – FORPOLICEUSEONLY**

Date Received: \_\_\_\_\_ By: \_\_\_\_\_ Code: \_\_\_\_\_ Approved By: \_\_\_\_\_



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*Department of Police  
 Borough of Upper Saddle River  
 County of Bergen, State of New Jersey  
 Incorporated 1894*



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 Upper Saddle River, NJ 07458  
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***Community Camera Program***

The Community Camera Program is a community safety program instituted by the Upper Saddle River Police Department (USRPD), which allows both residents and businesses to partner with the USRPD in the fight against crime. Simply by registering your home or business surveillance system with the Upper Saddle River Police Department you can be an invaluable asset in solving crimes in your neighborhood. When a crime occurs in your neighborhood, the Upper Saddle River Police Department will call on you and request a copy of your video footage. This footage may help establish leads, identify suspects and save valuable investigation time. All registered camera locations will be stored in a secure database and entered into our Records Management System allowing the Police Department to map out locations of camera systems throughout the borough. Residents and businesses will only be contacted by the Upper Saddle River Police Department in the event of a crime occurring in the area of your camera coverage.

***"Neighbors helping neighbors...Police the Community"***

<b>How It Works</b>		
<p><b>1) Registration</b></p> <p>Registration is easy and takes just a few minutes to complete three simple steps. You provide basic contact information and tell us where your cameras are located. There is NO COST to register.</p>	<p><b>2) Confirmation</b></p> <p>Once you complete the registration process, a member of the USRPD will follow up to confirm your information.</p>	<p><b>3) Call for Assistance</b></p> <p>The USRPD will only contact you if there is a criminal incident in the neighborhood. Police personnel may request a copy of any video captured by your camera(s), which may assist in the investigation.</p>

**USRPD Mission Statement**

To provide for the safety, protection and welfare of all citizens through fair, professional and proactive enforcement of the federal, state and local laws in the Borough of Upper Saddle River.



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*Department of Police  
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 County of Bergen, State of New Jersey  
 Incorporated 1894*



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## ***Community Camera Registration Form***

Individual       Business

Resident Name/Business: \_\_\_\_\_

Street Address: \_\_\_\_\_

Primary Contact /Phone: \_\_\_\_\_

Secondary/Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Number of Cameras: \_\_\_\_\_ How long video saved? \_\_\_\_\_

Additional Comments/Camera Locations: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Terms and Conditions:**

Community Camera Program goal is to create a safer community through the partnering of residents and business owners with the Upper Saddle River Police Department. By joining Community Camera Program, the registrants agree to the following Terms and Conditions:

1. Any video footage collected by the USRPD relating to criminal activity may be used in the investigation and as evidence during any stage of the criminal proceeding.
2. Video footage provided to the USRPD is for official use only.
3. Under no circumstances shall registrants construe that they are acting as an agent/or employee of the USRPD through the Community Camera Program
4. When necessary the USRPD will contact you directly using the information you have provided to obtain surveillance video footage.
5. You agree not to release any video footage or still images to the media without consulting with the USRPD.

By signing, I agree to Terms & Conditions:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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