

**MINUTES OF THE REGULAR MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF UPPER SADDLE RIVER  
June 4, 2020 8:00 p.m.**

*Meeting held via video conferencing  
due to public health crisis – Covid19*

**PRESIDING:** Mayor Minichetti called the meeting to order at 8:00 p.m.

Moment of Silence - Pledge of Allegiance

**PUBLIC NOTICE:** Pursuant to the Open Sunshine Act P.L. 1975, c. 231, proper notice of this meeting has been provided by submitting appropriate notice to The Ridgewood News and The Record on December 19, 2019 by email in which the time, place and purpose of the meeting was set forth.

The following proclamations were read by Mayor Minichetti:

- Recognition of National Emergency Medical Services (EMS) Week: May 17-23, 2020
- Proclamation Honoring Upper Saddle River 2020 Graduates
- Proclamation in Recognition of LGBTQ Month – June 2020

**RULE 1. ROLL CALL**

Mayor	Joanne L. Minichetti	Present
Council Member	DeAnne DeFuccio	Absent
Council Member	Steven DiMartino	Present
Council Member	Jonathan Ditkoff	Present
Council Member	Vincent M. Durante	Present
Council Member	Joanne Florio	Present
Council Member	Douglas Rotella	Present

**RULE 2. APPROVAL OF MINUTES**

The following minutes were delivered to all members of the governing body, posted on the bulletin board and were unanimously approved following a motion by Council Member Durante, seconded by Council Member DiMartino.

- May 7, 2020 Regular Meeting
- May 7, 2020 Executive Meeting
- May 7, 2020 Closed Session

**Roll Call Vote: AYES, Unanimous**

**RULE 3. BOROUGH CLERK'S REPORT**

The Borough Clerk's office received the following fees for the month of May 2020 and deposited them with the Collector/Treasurer:

Landscaper Licenses	\$609.00
Copies	8.95
<b>Total</b>	<b>\$617.95</b>

The Borough Clerk's office issued 2 licenses for the month of May 2020; **\$5.40** was forwarded to the NJ Department of Health for the Pilot Clinic and Animal Control Fund.

Proof of publications received:

- 1) Adoption of Ordinance# 01-20 Cap Bank
- 2) Adoption of 2020 Municipal Budget

The following reports were received and are on file for the month of September:

- |                           |                           |
|---------------------------|---------------------------|
| 1) Police Report          | 4) Construction Report    |
| 2) DPW Report             | 5) Municipal Court Report |
| 3) Fire Department Report |                           |

#### **RULE 4. COMMUNICATIONS, PETITIONS AND BILLS**

**Communications:** NWBCUA: Meeting Minutes 4/21/2020, Agenda & Work Session Agenda 5/19/2020

**Approval of Bills:** A motion by Council Member DiMartino, seconded by Council Member Durante to pay bills in amount of \$3,936,572.09 was unanimously approved and Mayor Minichetti declared bills approved for payment and ordered checks drawn.

**Roll Call Vote: AYES, Unanimous.**

#### **RULE 5. UNFINISHED BUSINESS**

#### **RULE 6. NEW BUSINESS**

##### **Public Hearing on One Lake Street Park:**

Borough Engineer Kevin Boswell outlined in detail the project at One Lake Street. As part of a settlement agreement in 2016, the Borough acquired a nine-acre tract for parkland at a cost of \$2 million dollars. In 2018, the Borough secured a Bergen County Open Space Grant for \$1.6 million dollars (80% of the purchase price). The acquisition of this property also protected the property from alternative types of development. The project is being designed to be constructed in phases to maximize grant opportunities. Phase I will include a walking path, multi-purpose field and foundations for sports field lighting. Future phases will include a concession building, bleacher seating and sports lighting poles and fixtures. Bid solicitation for Phase I will be in early 2021, with a proposed completion of this phase to be in the fall of 2021.

##### **OPEN TO THE PUBLIC:**

Eric Friis, 4 Sparrowbush Road asked why Boswell Engineering would be involved in the One Lake Street Park Project, stating that there were many issues at the Apple Ridge site he feels were their responsibility. Mr. Friis was informed that Boswell Engineering is retained by many municipalities throughout the state and they are very proficient in their area of expertise.

Zareh Beylerian, 242 West Saddle River Road asked if the One Lake Street Park would be open to residents only and she was informed that it must be open to the general public by law. All field permits will only be issued to Upper Saddle River affiliated teams but the use of non-organized activity in the park cannot be restricted. No extra staff will need to be hired to monitor the park once complete.

Rue Eisen, 130 Lake Street asked about the financing of subsequent phases of One Lake Street Park and Kevin Boswell explained that, by doing this project in phases, it allows for additional funding opportunities to become available. He reiterated that, by using the Open Space Grants, it protects the Borough from other development on the property. Ms. Eisen asked about the unfunded portions of this project and Mr. Boswell stated that there will be bonding on a staggered basis in the future.

Mr. Friis inquired about the possibility of not utilizing grants and then keeping the park private. He was informed that all parks are public with the exception of parks located on school property.

**Consent Agenda:**

All items listed hereunder are considered to be routine and non-controversial by the Council and shall be so approved. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which case the item will be considered in its normal sequence.

Motion to approve the Consent Agenda items offered by Council Member Ditkoff. Seconded by Council Member Florio.

- \*1. Resolution #68-20** Authorizing Tax Collector to Prepare and Mail Estimated Tax Bills
- \*2. Resolution #69-20** Renewal of Lease – Bergen Highlands United Methodist Church
- \*3. Resolution #70-20** Purchase of two PD vehicles through Cranford PD Co-Op Pricing System
- \*4. Resolution #71-20** Authorization to Consent to the Submission of TWA-1 Application to the DEP
- \*5. Resolution #72-20** Submit Grant App./Execute Grant Contract with NJDOT for Weiss Rd. Project

Jim Mangin, CFO explained Resolution #68-20 in detail; third quarter estimated tax bills will be mailed in June and the final tax bills will be sent out in September, which will include fourth quarter taxes as well as first and second quarter taxes for 2021.

**\*Introduction of Ordinance #02-20:**

**AN ORDINANCE TO PROHIBIT SHORT TERM RENTALS IN THE BOROUGH AND TO ESTABLISH PENALTIES FOR THE VIOLATION THEREOF.**

Motion to introduce Ordinance # 02-20 offered by Council Member Rotella  
Seconded by Council Member Ditkoff  
Roll Call Vote: AYES, Unanimous

**\*Introduction of Ordinance #03-20:**

**BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW INFORMATION TECHNOLOGY EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF UPPER SADDLE RIVER, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,269,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

Motion to introduce Ordinance # 03-20 offered by Council Member Durante  
Seconded by Council Member DiMartino  
Roll Call Vote: AYES, Unanimous

**\*Introduction of Ordinance #04-20**

**AN ORDINANCE OF THE BOROUGH OF UPPER SADDLE RIVER, COUNTY OF BERGEN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 150 OF THE BOROUGH CODE TO PROVIDE STANDARDS AND PROCEDURES FOR THE APPROVAL OF SPORTS COURTS**

Motion to introduce Ordinance # 04-20 offered by Council Member DiMartino  
Seconded by Council Member Florio  
Roll Call Vote: AYES, Unanimous

**RULE 7. PUBLIC COMMENT**

Sheryl Romano, West Saddle River Road asked about the terms of the short-term rentals in Ordinance #2-20 and was informed that rentals must be for a period of longer than six months.

Eric Friis asked if any protesting that could occur in Upper Saddle River will have social distancing measures enforced. He stated that it is everyone's constitutional right to protest. He also stated that he has witnessed people in Lion's Park not practicing social distancing regulations and not wearing masks.

**RULE 8. ADJOURNMENT**

A motion to adjourn by was made, seconded and was unanimously approved by all Council members present.  
(The meeting adjourned at 9:00 p.m.)

Respectfully submitted,

Joy C. Convertini, RMC, Municipal Clerk