

**MINUTES OF THE REORGANIZATION MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF UPPER SADDLE RIVER
January 2, 2020 8:00 p.m.**

PRESIDING: Mayor Minichetti called the meeting to order at 8:00 p.m.

Moment of Silence - Pledge of Allegiance

Pursuant to the Open Sunshine Act P.L. 1975, c. 231, proper notice of this meeting has been provided by submitting appropriate notice to The Ridgewood News and The Record on December 19, 2019 by Fax and mail in which the time, place and purpose of the meeting was set forth.

Attorney Robert Regan administered the Oath of Office to re-elected Mayor Joanne Minichetti.

Attorney Robert Regan administered the Oath of Office to re-elected Council Member Jonathan Ditkoff.

Mayor Minichetti stated that Council Member Rotella was unable to attend and will be sworn in at a later date.

Motion to Approve Resolution # 01-20

Appointment of Municipal Clerk Joy C. Convertini

Resolution offered by Council Member Durante
Seconded by Council Member DeBerardine
Roll Call: AYES, Unanimous

Mayor Minichetti administered the Oath of Office to Municipal Clerk Joy Convertini.

RULE 1. Roll Call:

| | | |
|----------------|----------------------|---------|
| Mayor | Joanne L. Minichetti | Present |
| Council Member | Roger DeBerardine | Present |
| Council Member | Steven DiMartino | Present |
| Council Member | Jonathan Ditkoff | Present |
| Council Member | Vincent M. Durante | Present |
| Council Member | Joanne Florio | Present |
| Council Member | Douglas Rotella | Absent |

Apprehension Award Presentation

Mayor Minichetti presented Apprehension Awards to Police Officers Gurney and Riedel for their diligent work in apprehending and arresting a dangerous convicted criminal in the Borough of Upper Saddle River.

Motion to Approve Resolution # 02-20

Appointment of Police Officer Timothy E. Erstling

Resolution offered by Council Member Durante
Seconded by Council Member Florio
Roll Call: AYES, Unanimous

Mayor Minichetti administered the Oath of Office to Police Officer Timothy Erstling.

The following Fire Department Officials were sworn in for the year 2020:

| | |
|----------------------------|--------------|
| Fire Chief | Brandon Bach |
| Asst. Chief | Jamie Levine |
| Captain | Craig Sklar |
| 1 st Lieutenant | Eric Rizzo |
| 2 nd Lieutenant | Srini Rao |

The following Ambulance Corps Officials were sworn in for the year 2020:

| | |
|----------------------------|------------------|
| Captain | Cynthia Dilatush |
| 1 st Lieutenant | Scott Buhl |
| 2 nd Lieutenant | Amy Lauren |
| 3 rd Lieutenant | Arman Fardanesh |

RULE 2. APPROVAL OF MINUTES

Minutes of the Regular Meeting, Executive Meeting and Closed Session of December 5, 2019 were delivered to all members of the governing body and posted on the bulletin board and were unanimously approved following a motion by Council Member Durante, seconded by Council Member Florio. Roll Call Vote: AYES, Unanimous

RULE 3. BOROUGH CLERK'S REPORT

The Borough Clerk's office received the following fees for the month of December, 2019 and deposited them with the Collector/Treasurer:

| | |
|--------------------|--------|
| Copies | 5.85 |
| Landscaper License | 100.00 |
| Garage Sales | 6.00 |

Total **\$111.85**

The Borough Clerk's office issued 0 licenses for the month of December; No monies were forwarded to the NJ Department of Health for the Pilot Clinic and Animal Control Fund.

Proof of publications received:

- 1) End of Year Meeting – December 30, 2019
- 2) Introduction of Ord. # 11-19 – Bond Ordinance
- 3) 2020 Mayor and Council Meeting Dates

The following reports were received and are on file for the month of September:

- | | |
|------------------|------------------------|
| 1) Police Report | 3) Construction Report |
| 2) DPW Report | 4) Fire Report |

RULE 4. Passed:

RULE 5. Unfinished Business: None.

RULE 6. New Business:

CONSENT AGENDA: All items listed with an asterisk (*) are considered to be routine and non-controversial by the Council and will be so approved. There will be no separate discussion of these items unless a Council member or citizen so requests, in which case the item will be considered in its normal sequence on the agenda.

A motion to approve Consent Agenda Items 3-18 Offered by Council Member Ditkoff
Seconded by Council Member DiMartino
Roll Call Vote: AYES, Unanimous

- | | |
|--------------------|--|
| *Resolution #3-20 | Place and date of Borough Council Meetings |
| | List of committees |
| | Bonds of Borough Officials |
| | Constitution of Borough Police Force |
| | Rate of Interest-Delinquent Taxes |
| | Telephone Charges |
| | Official Newspapers |
| | Continuation of Salaries |
| | Issuance of Pet Licenses |
| | Transmittal of Fees to Treasurer |
| *Resolution #4-20 | Duties of Administrator & Borough Clerk |
| *Resolution #5-20 | Furnishing of Materials & Services |
| *Resolution #6-20 | Professional Services |
| *Resolution #7-20 | Schedule of 2020 Council Meetings |
| *Resolution #8-20 | Temporary Appropriations |
| *Resolution #9-20 | Authorize Treasurer to Pay Certain Claim |
| *Resolution #10-20 | Authorize Treasurer to Refund Monies |
| *Resolution #11-20 | Authorize Tax Collector to Conduct Tax Sales |
| *Resolution #12-20 | Establish Cash Management Plan |
| *Resolution #13-20 | Assessor/Tax Collector/Treasurer File Claims |
| *Resolution #14-20 | Use of public facilities |

- *Resolution #15-20 Mutual Aid & Rapid Deployment Force
- *Resolution #16-20 Police Department to Acquire Defense Equipment
- *Resolution #17-20 Appt. Zoning Official/Code Enforcement Officer Gerald Falotico
- *Resolution #18-20 Appt. Deputy OEM Coord. V. Durante & B. Fleshman

*3. Motion to approve the following appointments to December 31, 2020:

Municipal & Police Physician Dr. Yair Kissin

*4. Motion to approve the following appointments to Borough Government:

Youth Guidance Counsel

| | | |
|---------------------|--------|------------------------|
| Mayor | 1 yr. | 12/31/20 |
| Officer Pulizzano | 1 yr. | 12/31/20 |
| James McCusker | 1 yr. | 12/31/20 |
| David Kaplan | 1 yr. | 12/31/20 |
| DeAnne DeFuccio | 2 yrs. | 12/31/21 |
| Thao Groenwald | 2 yrs. | 12/31/21 |
| Christine Hill | 2 yrs. | 12/31/21 |
| Raphelle Wirstrom | 2 yrs. | 12/31/21 |
| Stephanie Canariato | 2 yrs. | 12/31/21 |
| Marge Fiori | 1 yr. | 12/31/20 (Mayor's rep) |

Library

| | | |
|-----------------|--------|-----------------------|
| Wren DiGisi | 5 yrs. | 12/31/24 |
| Steve DiMartino | 1 yr. | 12/31/20 Mayor's rep. |

Shade Tree

| | | |
|---------------|--------|----------|
| Jos. O'Rourke | 5 yrs. | 12/31/24 |
|---------------|--------|----------|

Recreation

| | | |
|----------------|--------|----------|
| Larry DeLuise | 5 yrs. | 12/31/24 |
| G. Smiechowski | 5 yrs. | 12/31/24 |
| Charles Hill | 5 yrs. | 12/31/24 |

Board of Health

| | | |
|--------------------|--------|--------------------|
| Cynthia Dilatush | 3 yrs. | 12/31/22 |
| M. Kalchbrenner | 3 yrs. | 12/31/22 |
| Merri Stein Gurian | 3 yrs. | 12/31/22 |
| Diana Nash | 3 yrs. | 12/31/22 |
| Arielle Ravett | 1 yr. | 12/31/20 (student) |
| Shanzeh Malik | 1 yr. | 12/31/20 (student) |

Environmental

| | | |
|--------------|-------|----------|
| Ellen Ling | 1 yr. | 12/31/20 |
| Ira Gross | 1 yr. | 12/31/20 |
| Jay Perez | 1 yr. | 12/31/20 |
| Mark Cinotti | 1 yr. | 12/31/20 |

Affordable Housing

Dennis Schubert 3 yrs. 12/31/22
Vincent Durante 3 yrs. 12/31/22
Joy Convertini, Secy. 1 yr. 12/31/20

Historic Preservation

John Montoro A 4 yrs. 12/31/23
T. Olszewski A 4 yrs. 12/31/23
David Repetto 4 yrs. 12/31/23

Borough Historian

Bill Yeomans 1 yr. 12/31/20

- *5. Mayor to appoint the following to serve on the Citizens Advisory Committee to December 31, 2020:

Hans Kalchbrenner, Susan Curran, Sharon Reissmann, Bill Yeomans,
Denise Mercier.

- *6 Mayor to appoint the following to serve on the Green Team to December 31, 2020:

Joanne Florio, Ted Preusch, Adam Greenbaum, Sophia Kotsopoulos, Jay Perez,
Tim Stoller, Jason Mathios.

- *7. Mayor to appoint the following to serve on the Mayor's Mental Health Wellness Committee to December 31, 2020:

Mayor Minichetti, Police Chief Rotella, Laura Bowen, Jennine Matthews,
Jennifer Schier, Phyllis Schmaus, Amanda Pittman, student representative.

8. A motion by Council Member Ditkoff, seconded by Council Member DiMartino to select Council Member Durante to serve as Council President for the year 2020.
Roll Call Vote: AYES, Unanimous

9. A motion by Council Member Durante, seconded by Council Member DiMartino to select Council Member DeBerardine to serve as a Class III Member on the USR Planning Board. Roll Call Vote: AYES, Unanimous

10. A motion by Council Member Durante, seconded by Council DeBerardine to appoint Ted Preusch as JIF Commissioner for the year 2020.
Roll Call Vote: AYES, Unanimous

11. Mayor to appoint the following to serve on the USR Planning Board:

| <u>NAME</u> | <u>CLASS</u> | <u>TERM</u> |
|--------------------|---------------|-----------------|
| Mayor Minichetti | I | 1 yr. 12/31/20 |
| Ted Preusch | II | 1 yr. 12/31/20 |
| Roger DeBerardine | III | 1 yr. 12/31/20 |
| James Virgona | IV | 4 yrs. 12/31/23 |
| Joseph Donato | IV | 4 yrs. 12/31/23 |
| Peter Bonjuklian | Alt. 1 | 2 yrs. 12/31/21 |
| Deanne DeFuccio | Alt. 2 | 1 yr. 12/31/20 |
| M. Schaum Alt. III | Alt. 3 | 1 yr. 12/31/20 |
| Douglas Rotella | (Council Rep) | 1 yr. 12/31/20 |

12 . A motion by Council Member Durante, seconded by Council Member DiMartino to approve the following appointments to Council Committees:

| | |
|-------------------------|----------------------------|
| Board of Health | Council Member Florio |
| Dept. of Public Works | Council Member Ditkoff |
| Environmental Committee | Council Member Ditkoff |
| Public Safety | Council Member Durante |
| Police | Council Member DeBerardine |
| Recreation | Council Member Ditkoff |
| Youth Guidance Council | Council Member Florio |
| Shade Tree | Council Member DeBerardine |
| Finance | Council Member Durante |
| Historic Preservation | Council Member DeBerardine |

Roll Call Vote: AYES, Unanimous

Rule 7. Public Comment

Rue Eisen, 130 Lake Street asked about the Green Team and she was informed that it was established in order for Upper Saddle River to be designated under the Sustainable New Jersey Program. Ms. Eisen also inquired about the JIF and she was informed that it represents the Joint Insurance Fund, in which Upper Saddle River participates.

Erik Friis, 4 Sparrowbush Road thanked Mayor Minichetti for her involvement in orchestrating assistance to an injured deer. He further addressed the idling issue on Borough school properties as it is a public health hazard. Additionally, he asked Borough Engineer Kevin Boswell about water runoff at the Apple Ridge site. Mr. Boswell addressed this matter.

RULE 8. ADJOURNMENT

A motion to adjourn by Council Member DiMartino, seconded by Council Member Durante was unanimously approved by all Council members present. (Meeting adjourned at 8:51 p.m.)

Respectfully submitted,

Joy C. Convertini, RMC
Municipal Clerk