

**AGENDA OF THE REGULAR MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF UPPER SADDLE RIVER  
FEBRUARY 6, 2020 8:00 p.m.**

**Moment of Silence – Pledge of Allegiance**

Pursuant to the Open Sunshine Act P. L. 1975, c 231, proper notice of this meeting has been provided by submitting appropriate notice to the Ridgewood News and The Record on December 19, 2019 by email which the time, place and purpose of the meeting was set forth.

- ❖ **Proclamation Presentation to family of Dispatcher Robert Hyman**
- ❖ **Caroline Clifford – Presentation of Girl Scout Gold Award Project – K9 Oxygen Masks**

**Rule 1. Roll Call:**

Mayor Minichetti  
Mr. DeBerardine  
Mr. DiMartino  
Mr. Ditkoff  
Mr. Durante  
Ms. Florio  
Mr. Rotella

**Rule 2. Approval of Minutes**

Roll Call:

- December 30, 2019: Regular Meeting
- December 30, 2019: Closed Meeting
- January 2, 2020: Reorganization Meeting
- January 27, 2020: Special Executive Meeting
- January 27, 2020: Special Meeting – Closed Session
- January 27, 2020: Special Meeting

**Rule 3. Borough Reports**

Borough Clerk's Report:

Police  
Fire  
Library  
Recreation Commission  
Environmental Committee  
Youth Guidance Council

Department of Public Works  
Ambulance Corps  
Planning Board  
Historic Preservation Commission  
Shade Tree Commission

Borough Official's Report:

Borough Attorney  
Borough Engineer  
Construction Code Official

Other Boards & Commissions:

Municipal Court

**Rule 4. Communications, Petitions and Bills:**

Motion to Pay Bills:

Roll Call:

**Rule 5. Unfinished Business**

Roll Call:

**Rule 6. New Business**

**1. Consent Agenda:** All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Council and shall be so approved. There will be no separate discussion of these items unless a Council member or citizen so requests, in which case the item will be considered in its normal sequence.

- \*2. Resolution #23-20: Professional Services, Rogut, Bond Counsel.
- \*3. Resolution #24-20: Professional Services-Risk Management Consultant.
- \*4. Resolution #25-20: Professional Services. Burgis & Associates, Planner.
- \*5. Resolution #26-20: Professional Services, Boswell Engineering.
- \*6. Resolution #27-20: Professional Services, Lerch, Vinci, Auditor.
- \*7. Resolution #28-20: Professional Services, Izenberg Appraisals.
- \*8. Resolution #29-20: Professional Services, Piazza & Associates.
- \*9. Resolution #30-20: Professional Services, R. Regan, Borough Attorney.
- \*10. Resolution #31-20: Appoint Robert T. Regan, PACO Officer.
- \*11. Resolution #32-20: Appoint T. Preusch, JIF Commissioner.
- \*12. Resolution #33-20: Interlocal Agreement, Waldwick, Well Baby Clinic.
- \*13. Resolution #34-20: Recycling Tonnage Coordinator, Helena Loveless.
- \*14. Resolution #35-20: Police Dept. Petty Cash Fund.
- \*15. Resolution #36-20: Appoint Gerald Falotico, Full Time Zoning Official.
- \*16. Resolution #37-20: Boswell Engineering, Zoning Code Official.
- \*17. Resolution #38-20: BC Dept. of Health, Blood Borne Program.
- \*18. Resolution #39-20: Selling of PD Property on GovDeals.
- \*19. Resolution #40-20: Interlocal Agreement, Park Ridge Pistol Range.
- \*20. Resolution #41-20: Use of North Arlington Police Range.
- \*21. Resolution #42-20: Acting Municipal Court Administrator with Allendale.
- \*22. Resolution #43-20: Acting Municipal Court Administrator with Montvale.
- \*23. Resolution #44-20: NWBUCA- Licensed Collection Operator.
- \*24. Resolution #45-20: 9-1-1 Dispatching Services with Paramus.
- \*25. Resolution #46-20: Interlocal Agreement w/Paramus, Street Sweeping.
- \*26. Resolution #47-20: Valley Medical Group, Drug/Alcohol Testing.
- \*27. Resolution #48-20: Transfer Resolution.
- \*28. Resolution #49-20: Cancellation of Outdated Checks.
- \*29. Resolution #50-20: Sewer Agreement Ramsey, USR, East Crescent Dev.
- \*30. Motion to approve Tow Companies for 2020, per Police Chief recommendation.
- \*31. Motion to approve Raffle License #397 Saddle River Lions Club Car Raffle
- \*32. Motion to approve Raffle License #400 Historic Preservation
- \*33. Motion to approve Block Party Application – Cottage Lane – April 19, 2020

**Rule 7. Public Comment**

**Rule 8. Adjournment**

Motion to Adjourn

Roll Call:

*Agenda subject to change*

**BOROUGH OF UPPER SADDLE RIVER**  
**RESOLUTION #23-20**  
**February 6, 2020**

**Professional Services Agreement**  
**Rogut, McCarthy, LLC - Bond Counsel**

**WHEREAS**, the Borough of Upper Saddle River requires services of a professional Bond Counsel for the year 2020; and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonable required for such services; and

**WHEREAS**, the Borough of Upper Saddle River requires the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Upper Saddle River as follows:

- 1) The Mayor and Council do hereby engage the services of:

**Rogut McCarthy LLC**  
**37 Alden Street**  
**Cranford, New Jersey 07016**

Per the Fee Schedule attached to the Contract;

- 2) The engagement of such services is made without competitive bidding under the provisions of N.J.S.A.40A:11-51 which excepts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for such services.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #24-20  
February 6, 2020**

**Professional Services Agreement  
Nelson Patterson Agency – Risk Management Consultant**

**WHEREAS**, the Borough of Upper Saddle River requires services of a professional Risk Management Consultant for the year 2020; and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonable required for such services; and

**WHEREAS**, the Borough of Upper Saddle River requires the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Upper Saddle River as follows:

- 1) The Mayor and Council do hereby engage the services of:

**Nelson-Patterson Agency  
746 River Road  
New Milford, New Jersey 07646**

Fee to be paid by the Fund on behalf of the Municipality;

- 2) The engagement of such services is made without competitive bidding under the provisions of N.J.S.A.40A:11-51 which excepts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for such services.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #25-20  
February 6, 2020**

**Professional Services Agreement  
Burgis & Associates – Borough Planner**

**WHEREAS**, the Borough of Upper Saddle River requires professional planning services for the year 2020 and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonably required for such services; and

**WHEREAS**, the Borough of Upper Saddle River requires the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Upper Saddle River as follows:

- 1) The Mayor and Council do hereby engage the services of:

**Burgis Associates, Inc.  
25 Westwood Avenue  
Westwood, New Jersey 07675**

Cost and an hourly rate as set forth in the Agreement for additional services.

- 2) The engagement of such services is made without competitive bidding under the provisions of N.J.S.A. 40A:11-51 which excepts from competitive bidding “Professional Services” rendered by persons authorized by law to practice a recognized profession.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #26-20  
February 6, 2020**

**Professional Services Agreement  
Boswell Engineering Co. – Borough Engineer**

**WHEREAS**, the Borough of Upper Saddle River requires professional engineering services for the year 2020 and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonably required for such services; and

**WHEREAS**, the Borough of Upper Saddle River requires the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Upper Saddle River as follows:

- 1) The Mayor and Council do hereby engage the services of:

**Boswell Engineering Co.  
330 Phillips Avenue  
South Hackensack, New Jersey 07606**

At a cost and an hourly rate as set forth in the Agreement for additional services.

- 2) The engagement of such services is made without competitive bidding under the provisions of N.J.S.A. 40A:11-51 which excepts from competitive bidding “Professional Services” rendered by persons authorized by law to practice a recognized profession.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for such services for the year 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #27-20  
February 6, 2020**

**Professional Services Agreement  
Lerch, Vinci & Higgins, LLP, Municipal Auditor**

**WHEREAS**, the Borough of Upper Saddle River requires professional auditing services for the year 2019; and

**WHEREAS**, the Borough of Upper Saddle River requires the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Upper Saddle River as follows:

- 1) The Mayor and Council do hereby engage the services of:

**Lerch, Vinci & Higgins, LLP  
17-17 Route 208  
Fair Lawn, New Jersey 07410**

At a cost and hourly rate as set forth in the Agreement for additional services.

- 2) The engagement of such services is made without competitive bidding under the provisions of N.J.S.A. 40A:11-51 which exempts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for such services for the year 2019.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #28-20  
February 6, 2020**

**Professional Services Agreement  
BBG/Izenberg Appraisal Associates**

**WHEREAS**, the Borough of Upper Saddle River requires professional appraisal services for the year 2020 and

**WHEREAS**, the Borough of Upper Saddle River requires the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Upper Saddle River as follows:

- 1) The Mayor and Council do hereby engage the services of:

**BBG/Izenberg Appraisal Associates  
205 Main Street  
Chatham, New Jersey 07928**

At a cost and hourly rate as set forth in the Agreement for additional services.

- 2) The engagement of such services is made without competitive bidding under the provisions of N.J.S.A. 40A:11-51 which excepts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for such services for the year 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #29-20  
February 6, 2020**

**Professional Services Agreement  
Piazza & Associates – Affordable Housing Agent**

**WHEREAS**, the Borough of Upper Saddle River requires professional affordable housing agent services for the year 2020; and

**WHEREAS**, the Borough of Upper Saddle River requires the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Upper Saddle River as follows:

1) The Mayor and Council do hereby engage the services of:

**Piazza & Associates  
216 Rockingham Row  
Princeton, NJ 08540**

Cost and hourly rate as set forth in the Agreement for additional services.

2) The engagement of such services is made without competitive bidding under the provisions of N.J.S.A.40A:11-51 which excepts from competitive bidding “Professional Services” rendered by persons authorized by law to practice a recognized profession.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for such services for the year 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #30-20  
February 6, 2020**

**Professional Services Agreement  
Robert T. Regan, Esq., Borough Attorney**

**WHEREAS**, the Borough of Upper Saddle River requires professional legal services for the year 2019; and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonably required for such services; and

**WHEREAS**, the Borough of Upper Saddle River requires the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Upper Saddle River as follows:

- 1) The Mayor and Council do hereby engage the services of:

**Robert T. Regan, Esq.  
P O Box 214  
Westwood, New Jersey 07675**

At an annual salary and an hourly rate as set forth in the Agreement for additional services.

- 2) The engagement of such services is made without competitive bidding under the provisions of N.J.S.A. 40A:11-51 which excepts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for such services.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #31-20  
February 6, 2020**

**Appointment of Public Agency Compliance Officer (PACO)  
Borough Attorney Robert T. Regan, Esq.**

**WHEREAS**, the New Jersey State Division of Contract Compliance and Equal Employment Opportunity, enforces N.J.S.A. 10:5-31 et seq., providing that no public contract be awarded until the contractor complies with the approved Affirmative Action Plan; and

**WHEREAS**, N.J.A.C. 17-27-3.5 requires each public agency to designate a Public Agency Compliance Officer (PACO);

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Upper Saddle River hereby appoints **Borough Attorney Robert T. Regan, Esq.** as Public Agency Compliance Officer for the year 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #32-20  
February 6, 2020**

**Appointment of Joint Insurance Fund Commissioner  
Borough Administrator – Theodore F. Preusch**

**WHEREAS**, the Borough of Upper Saddle River is a member of the Municipal Joint Insurance Fund; and

**WHEREAS**, the Borough is required to appoint a Fund Commissioner as its representative to the Municipal Joint Insurance Fund;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Upper Saddle River that Theodore F. Preusch be and is hereby appointed as the Borough's Fund Commissioner for the Municipal Joint Insurance Fund for the year 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #33-20  
February 6, 2020**

**Agreement with the Borough of Waldwick for Well Baby Clinic**

**WHEREAS**, the Borough of Upper Saddle River wishes to enter into an Interlocal Services Agreement with the Borough of Waldwick for the year 2020; and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonably required for such services; and

**WHEREAS**, the Borough of Waldwick has agreed to provide certain services to infants and pre-school children as mandated by the Public Health Council of the State of New Jersey; and

**WHEREAS**, the Governing Body of the Borough of Upper Saddle River has agreed to enter into such an agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Upper Saddle River hereby approves and authorizes the execution of an Interlocal Services Agreement with the Borough of Waldwick at a cost as set forth in the Agreement for the period January 1, 2020 to December 31, 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #34-20  
February 6, 2020**

**Appoint Recycling Tonnage Coordinator – Helena Loveless**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Dept. of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for such tonnage grants for the year 2020 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution designates **Helena Loveless** as the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Upper Saddle River that said Borough hereby endorses the submission of a recycling tonnage grant application to the New Jersey Dept. of Environmental Protection and designates the Bergen County Utilities Authority to serve as Recycling Coordinator to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #35-20  
February 6, 2020**

**Authorizing the Establishment of a Petty Cash Funds for  
Confidential and Investigative Purposes**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes establishment of a petty cash fund for the Police Department of the Borough of Upper Saddle River, County of Bergen, New Jersey; and

**WHEREAS**, said petty cash fund would be utilized for confidential police narcotics investigation; and

**WHEREAS**, it is the desire of the Governing Body that said fund be maintained under the direction of the Chief of Police.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Upper Saddle River does hereby approve the establishment of a petty cash fund as follows:

1. That the Upper Saddle River Police Department be and is hereby authorized to establish a petty cash fund in the amount of \$100.00, pursuant to the provision of N.J.S.A. 40:A:5-21.

2. That Chief of Police Patrick A. Rotella be and is hereby authorized to maintain said petty cash fund to be used by the Police Department for confidential purposes in the amount of \$500.00 and investigative purposes in the amount of \$250.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #36-20  
February 6, 2020**

**Appoint Gerald Falotico – Full Time Zoning Official**

**BE IT RESOLVED**, the Mayor and Council of the Borough of Upper Saddle River, County of Bergen, State of New Jersey, hereby appoints Gerald Falotico to serve as full time Zoning Official; and

**BE IT FURTHER RESOLVED**, the Zoning Official/Code Enforcement Officer shall serve from January 1, 2020 to December 31, 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #37-20  
February 6, 2020**

**Appointment Boswell Engineering – Zoning Code Official**

**BE IT RESOLVED**, the Mayor and Council of the Borough of Upper Saddle River, County of Bergen, State of New Jersey, hereby appoints the firm of Boswell Engineering, 330 Phillips Avenue, South Hackensack, NJ to serve as Zoning Code Official; and

**BE IT FURTHER RESOLVED**, the Zoning Code Official shall serve from January 1, 2020 to December 31, 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #38-20  
February 6, 2020**

**Bergen County Department of Health Services  
Blood Borne Pathogens Program 2020**

**WHEREAS**, the Borough of Upper Saddle River wishes to enter into an Agreement with the Bergen County Dept. of Health Services to provide a Blood Borne Pathogens Program for the year 2020; and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonably required for such services;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Upper saddle River as follows:

The Mayor and Council do hereby engage the services of:

**Bergen County Dept. of Health Services  
One Bergen County Plaza  
Hackensack, New Jersey 07601**

At an hourly rate as set forth in the Agreement;

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for such services.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #39-20  
February 6, 2020**

**Authorizing Sale of Police Department Property on GovDeals**

**WHEREAS**, the following property is not needed by the Upper Saddle River Police Department; and

**WHEREAS**, the Mayor and Council wish to sell and/or dispose of said the property in an “as is” condition without express or implied warranties;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of Upper Saddle River, County of Bergen as follows:

1. The sale of the property shall be conducted by GovDeals pursuant to New Jersey State Contract A-709667/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and the State of New Jersey.
2. The sale will be conducted online and the address of the auction site is govdeals.com.
3. The sale is being conducted pursuant to Local Finance Notice 2008-9.
- 4 The Borough of Upper Saddle River reserves the right to accept or reject any bid submitted.
5. The property as identified shall be sold in “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. . The property to be sold and/or disposed of is noted below:

**1. All Traffic Solutions**

**SPEEDsentry 15 Portable Radar Sign  
SN: 1525414  
Battery charger  
2- 12V batteries  
Borough of Upper Saddle River Property 10195**

**2. Rough Terrain Forklift**

**Model M10A  
Serial # 333-601 U001052U**

**3. Five (5) HP computer monitors**

**Serial Numbers:  
CNC323PKRP  
CNC323PJPH  
CNC323PK99  
CNC323PKRV  
CNC323PKR6**

**Two (2) Acer computer monitors**

**Serial Numbers:  
41905313685  
41905313685**

**Nine (9) HP desktop computer towers**

**Serial Numbers:**

**2UA33005VJ**

**2UA33005VZ**

**2UA24708N1**

**2UA330025X**

**2UA33005VK**

**2UA33005WJ**

**2UA330029G**

**2UA330029F**

**2UA4231Q9J**

**For Destruction:**

Nine (9) computer hard drives were removed from the desktops, and they will be erased and destroyed by Real-Time Consultants. Proof of destruction for each hard drive will be provided by Real-Time.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine

Council Member DiMartino

Council Member Ditkoff

Council Member Durante

Council Member Florio

Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #40-20  
February 6, 2020**

**AUTHORIZE PISTOL RANGE AGREEMENT BETWEEN THE BOROUGH OF  
PARK RIDGE AND THE BOROUGH OF UPPER SADDLE RIVER**

**WHEREAS**, the Borough of Park Ridge currently owns and operates a pistol range facility; and

**WHEREAS**, the Borough of Upper saddle River is interested in using said facility at an annual cost of \$5,500.00, with one day per work week set aside for its use; and

**WHEREAS**, one-half (1/2) of the payment shall be due on June 1, 2020 and the balance one-half (1/2) of the amount owed shall be paid by December 1, 2020; and

**WHEREAS**, both parties believe these shared services agreements serves the best interest of the residents of their respective communities;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body hereby authorizes the Mayor and Borough Clerk to execute said Agreement on behalf of the Borough of Upper Saddle River.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #41-20  
February 6, 2020**

**Authorizing User Agreement  
Use of Borough of North Arlington Pistol Range for 2020**

**WHEREAS**, the Borough of Upper Saddle River wishes to enter into a User Agreement with the Borough of North Arlington for use of the North Arlington Police Department Pistol Range for the year 2020; and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonably required for such services; and

**WHEREAS**, the Borough of North Arlington has agreed to allow the Upper Saddle River Police Department to use the pistol range for a daily fee of \$100 per day; and

**WHEREAS**, the Governing Body of the Borough of Upper Saddle River has agreed to enter into such an agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Upper Saddle River hereby approves and authorizes the execution of an User Agreement with the Borough of North Arlington at a cost set forth in the Agreement for the year 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #42-20  
February 6, 2020**

**CONSENT AND AGREEMENT TO THE EXECUTION OF AN ORDER OF PROVISIONAL  
AUTHORIZATION AND DESIGNATION OF AN ACTING MUNICIPAL COURT ADMINISTRATOR  
BETWEEN THE MUNICIPALITY OF UPPER SADDLE RIVER AND THE MUNICIPALITY OF  
ALLENDALE.**

**WHEREAS**, pursuant to N.J.S.A.2C:12-10 the Municipality of Upper Saddle River and the Municipality of Allendale are required to provide for a Municipal Court Administrator; and

**WHEREAS**, pursuant to N.J.S.A.40A:65-1 et. seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

**WHEREAS**, in accordance with N.J.S.A.2C:12-1 (c) the Municipality of Upper Saddle River and the Municipality of Allendale consent and agree to share the professional services of the Municipal Court Administrators on a provisional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

**WHEREAS**, the rate of pay shall be \$20.00 per hour as established by N.J.S.A.2C:12-10(b), not to exceed \$2,000 annually.

**NOW, THEREFORE, BE IT RESOLVED**, that the Municipality of Upper Saddle River and the Municipality of Allendale consent to the above agreement.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

\_\_\_\_\_  
Joy C. Convertini, R.M.C., Municipal Clerk

Witness/Attest

Borough of Upper Saddle River

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_  
Mayor

Witness/Attest

Borough of Allendale

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_  
Mayor

**BOROUGH OF UPPER SADDLE RIVER**

**RESOLUTION #43-20**

**February 6, 2020**

**CONSENT AND AGREEMENT TO THE EXECUTION OF AN ORDER OF PROVISIONAL  
AUTHORIZATION AND DESIGNATION OF AN ACTING MUNICIPAL COURT ADMINISTRATOR  
BETWEEN THE MUNICIPALITY OF UPPER SADDLE RIVER AND THE MUNICIPALITY OF  
MONTVALE.**

**WHEREAS**, pursuant to N.J.S.A.2C:12-10 the Municipality of Upper Saddle River and the Municipality of Montvale are required to provide for a Municipal Court Administrator; and

**WHEREAS**, pursuant to N.J.S.A.40A:65-1 et. seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

**WHEREAS**, in accordance with N.J.S.A.2C:12-1 (c) the Municipality of Upper Saddle River and the Municipality of Montvale consent and agree to share the professional services of the Municipal Court Administrators on a provisional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

**WHEREAS**, the rate of pay shall be \$30.00 per hour as established by N.J.S.A.2C:12-10(b), not to exceed \$2,000 annually.

**NOW, THEREFORE, BE IT RESOLVED**, that the Municipality of Upper Saddle River and the Municipality of Montvale consent to the above agreement.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

\_\_\_\_\_  
Joy C. Convertini, R.M.C., Municipal Clerk

Witness/Attest

Borough of Upper Saddle River

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_  
Mayor

Witness/Attest

Borough of Montvale

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_  
Mayor

**BOROUGH OF UPPER SADDLE RIVER**  
**RESOLUTION #44-20**  
**February 6, 2020**

**Shared Services – Northwest Bergen County Utilities Authority**  
**Licensed Collection System Operator**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. (“the Act” or “the statute”) permits a local unit to enter into an agreement with another local unit to provide or receive any services which each local unit is empowered to provide or receive; and

**WHEREAS**, the Northwest Bergen County Utilities Authority (“NBCUA”) would provide to the Borough the services of a Licensed Collection System Operator; and

**WHEREAS**, the Borough is required to have a Licensed Collection System Operator under the regulations of the Department of Environmental Protection; and

**WHEREAS**, an Agreement has been prepared for such service which relates to sanitary sewer and collection areas as detailed in said Agreement.

**NOW THEREFORE BE IT RESOLVED** that Mayor Joanne L. Minichetti and Borough Clerk Joy Convertini be and are hereby authorized to execute the Agreement on behalf of the Borough.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditekoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER**  
**RESOLUTION #45-20**  
**February 6, 2020**

**Agreement for 911 Emergency Telephone Services with the**  
**Borough of Paramus**

**WHEREAS**, the Borough of Upper Saddle River is in need of Public Safety Answering Point (PSAP) emergency dispatching service; and

**WHEREAS**, the Borough of Paramus has indicated that the Paramus Police Department Communication Center is capable of supporting 9-1-1 dispatching services for the Borough of Upper Saddle River; and

**WHEREAS**, the Governing Body wishes to appoint **Police Officer Colin Gurney** to serve as 9-1-1 Coordinator for the Borough of Upper Saddle River;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Upper saddle River hereby authorizes the Mayor and Borough Clerk to execute an Interlocal Agreement with the Borough of Paramus to handle 9-1-1 dispatching services at a cost as set forth in the Agreement, effective January 1, 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #46-20  
February 6, 2020**

**Interlocal Services Agreement  
Street Sweeping – Borough of Paramus**

**WHEREAS**, the Borough of Upper Saddle River wishes to enter into an Interlocal Services Agreement with the Borough of Paramus wherein the Borough of Paramus will provide street sweeping services for the Borough of Upper Saddle River; and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriation at an annual cost of \$4,500.00 and a disposal rate of \$6.50 per yard over 250 yards; which is reasonably required for such services; and

**WHEREAS**, the Mayor and Council deem it to be in the best interest of the Borough of Upper Saddle River to enter into an Interlocal Agreement with the Borough of Paramus for street sweeping services;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Upper Saddle River hereby approves and authorizes the execution of an Interlocal Services Agreement with the Borough of Paramus for the year 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER**

**RESOLUTION #47-20**

**February 6, 2020**

**Agreement with Valley Medical Group**  
**Drug and Alcohol Testing**

**WHEREAS**, the Borough of Upper Saddle River wishes to enter into a Drug and Alcohol Testing Agreement for the year 2020; and

**WHEREAS**, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonably required for such services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Upper Saddle River as follows:

The Mayor and Council do hereby engage the services of:

**Valley Medical Group**  
**15 Essex Road**  
**Paramus, New Jersey 07652**

At an hourly rate as set forth in the Agreement.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and are hereby authorized to execute a contract for such services.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #48-20  
February 6, 2020**

**Transfer of Funds**

**WHEREAS**, N.J.S.A. 49:4-58 permits the transfer of appropriations during the last two months of the fiscal year from accounts showing unexpended balances to accounts in which commitments may exceed the original budget appropriations;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Upper Saddle River in the County of Bergen, State of New Jersey that the CFO is hereby authorized to effect the following transfers:

**To:**

Tax Collector	OE	9-01-20-708-030	\$2,500
Police	OE	9-01-25-745-030	\$10,000
Fire Prevention	S&W	9-01-25-752-012	\$3,500
DPW	S&W	9-01-26-765-010	\$4,100
Board of Health	OE	9-01-27-785-030	\$5,000
Recreation	OE	9-01-28-795-030	\$500
Solid Waste Collection	OE	9-01-32-827-030	\$2,500
	<b>Total</b>		<b><u>\$28,100</u></b>

**From:**

General Admin	S&W	9-01-20-701-010	\$10,000
Municipal Clerk	S&W	9-01-20-703-010	\$4,000
Finance	S&W	9-01-20-705-010	\$2,000
Legal Services	OE	9-01-20-712-030	\$5,000
Recycling	OE	9-01-26-770-030	\$5,000
Garbage Dump Fees	OE	9-01-32-827-220	\$2,100
	<b>Total</b>		<b><u>\$28,100</u></b>

Moved    Second    Ayes    Nays    Absent    Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #49-20  
February 6, 2020**

**Resolution Authorizing the Cancellation of Outstanding Checks**

**WHEREAS**, there are outstanding checks drawn on certain municipal accounts held at Columbia Bank that are over six months old and should be canceled,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Upper Saddle River that the following stale dated checks for the following be canceled and the amounts be refunded to MRNA:

**COURT ACCOUNT #24804002**

<b>Check #</b>	<b>Date Issued</b>	<b>Payee</b>	<b>Amount</b>
1523	4/8/2019	Richardson	\$2.00
1528	5/6/2019	Stoveken	\$1.00
1534	6/3/2019	Lobosco	\$3.00
<b>TOTAL</b>			<b>\$6.00</b>

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER  
RESOLUTION #50-20  
February 6, 2020**

**Authorizing Agreement for Sewer Service between the Borough of Ramsey,  
Borough of Upper Saddle River and East Crescent Developers, LLC**

**WHEREAS**, by resolution dated December 5, 2019, the Borough accepted the bid, after public advertisement, of East Crescent Developers, LLC (“East Crescent”) in the amount of \$225,000.00 for the acquisition by East Crescent of 3,650 gallons per day (“GPD”) for sewer service pertaining to Block 601, Lots 2 and 3 as depicted on the Borough tax map, being more commonly known as 558-572 East Crescent Avenue (collectively “the property”); and

**WHEREAS**, the property consists of parcels covered by the Agreement between the Borough of Upper Saddle River (“the Borough”) and the Borough of Ramsey dated June 18, 1979 commonly referred to as the Ten Cs Agreement; and

**WHEREAS**, an Agreement has been prepared between the Borough, Ramsey and East Crescent pertaining to the transferring of the sewer allocation.

**NOW THEREFORE BE IT RESOLVED** that Mayor Joanne L. Minichetti and Borough Clerk Joy C. Convertini be and are hereby authorized to execute the Agreement on behalf of the Borough.

Moved   Second   Ayes   Nays   Absent   Abstain

Council Member DeBerardine  
Council Member DiMartino  
Council Member Ditkoff  
Council Member Durante  
Council Member Florio  
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.

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Joy C. Convertini, R.M.C., Municipal Clerk