

**AGENDA OF THE REORGANIZATION MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF UPPER SADDLE RIVER
JANUARY 2, 2020 8:00 p.m.**

Moment of Silence – Pledge of Allegiance

Pursuant to the Open Sunshine Act P. L. 1975, c 231, proper notice of this meeting has been provided by submitting appropriate notice to the Ridgewood News and The Record on December 19, 2019 by email in which the time, place and purpose of the meeting was set forth.

Oath of Office to be administered to re-elected Mayor Joanne Minichetti

Oath of Office to be administered to re-elected Council Member Jonathan Ditkoff.

Oath of Office to be administered to Appoint Municipal Clerk Joy Convertini

Welcome Address by Mayor Minichetti.

Rule 1. Roll Call:

Mayor Minichetti
Mr. DeBerardine
Mr. DiMartino
Mr. Ditkoff
Mr. Durante
Ms. Florio
Mr. Rotella

- ❖ **Proclamation Presentation to family of Dispatcher Robert Hyman**
- ❖ **Apprehension Award Presentation – Police Officers Gurney and Riedel**
- ❖ **Swearing in of Police Officer Timothy Erstling**
- ❖ **Swear in Fire Officials for the year 2020:**

Fire Chief	Brandon Bach
Asst. Chief	Jamie Levine
Captain	Craig Sklar
Lieutenant	Eric Rizzo
Lieutenant	Srini Rao

- ❖ **Swear in Ambulance Corps Officials for the year 2020:**

Captain	Cynthia Dilatush
1st Lieutenant	Scott Buhl
2nd Lieutenant	Amy Lauren
3rd Lieutenant	Arman Fardanesh

Rule 2. Approval of Minutes

Roll Call:

- December 5, 2019: Executive Meeting
- December 5, 2019: Closed Meeting
- December 5, 2019: Regular Meeting

Rule 3. Borough Reports

Borough Clerk's Report:

Police
Fire
Library
Recreation Commission
Environmental Committee
Youth Guidance Council

Department of Public Works
Ambulance Corps
Planning Board
Historic Preservation Commission
Shade Tree Commission

Borough Official's Report:

Borough Attorney
Borough Engineer
Construction Code Official

Other Boards & Commissions:

Municipal Court

Rule 4. Communications, Petitions and Bills:

Motion to Pay Bills:

Roll Call:

Rule 5. Unfinished Business

Rule 6. New Business

1. **Consent Agenda:** All items listed with an asterisk (*) are considered to be routine and non-controversial by the Council and shall be so approved. There will be no separate discussion of these items unless a Council member or citizen so requests, in which case the item will be considered in its normal sequence.

2. A motion to approve Consent Agenda Items #1-18. Roll Call:

- *Resolution #1-20 - Place and date of Borough Council meetings**
- List of committees**
- Bonds of Borough Officials**
- Constitution of Borough Police Force**
- Rate of Interest-Delinquent Taxes**
- Telephone Charges**
- Official Newspapers**
- Continuation of Salaries**
- Issuance of Pet Licenses**
- Transmittal of Fees to Treasurer**
- *Resolution #2-20 Duties of Administrator & Borough Clerk**
- *Resolution #3-20 Furnishing of Materials & Services**
- *Resolution #4-20 Professional Services**
- *Resolution #5-20 Schedule of 2020 Council Meetings**
- *Resolution #6-20 Temporary Appropriations**
- *Resolution #7-20 Authorize Treasurer to Pay Certain Claim**
- *Resolution #8-20 Authorize Treasurer to Refund Monies**
- *Resolution #9-20 Authorize Tax Collector to Conduct Tax Sales**
- *Resolution #10-20 Establish Cash Management Plan**
- *Resolution #11-20 Assessor/Tax Collector/Treasurer File Claims**
- *Resolution #12-20 Use of public facilities**
- *Resolution #13-20 Mutual Aid & Rapid Deployment Force**
- *Resolution #14-20 Police Department to Acquire Defense Equipment**
- *Resolution #15-20 Appoint Municipal Clerk Joy Convertini**
- *Resolution #16-20 Appoint Police Officer Timothy Erstling**
- *Resolution #17-20 Appoint Zoning Official/Code Enforcemt. Officer Gerald Falotico**
- *Resolution #18-20 Appoint Deputy OEM Coord. V. Durante & B. Fleshman**

*3. Motion to approve the following appointments to December 31, 2020:

Fire Prevention Official	Chet Roberts
Municipal & Police Physician	Dr. Yair Kissin

*4. Motion to approve the following appointments to Borough Government:

<u>Youth Guidance Counsel</u>		
Mayor	1 yr.	12/31/20
Officer Pulizzano	1 yr.	12/31/20
James McCusker	1 yr.	12/31/20
David Kaplan	1 yr.	12/31/20
DeAnne DeTuccio	2 yrs.	12/31/21
Thao Groenwald	2 yrs.	12/31/21
Christine Hill	2 yrs.	12/31/21
Raphelle Wirstrom	2 yrs.	12/31/21
Stephanie Canariato	2 yrs.	12/31/21
Marge Fiori	1 yr.	12/31/20 (Mayor's rep)

Library

Wren DiGisi 5 yrs. 12/31/24
Steve DiMartino 1 yr. 12/31/20 Mayor's rep.

Shade Tree

Jos. O'Rourke 5 yrs. 12/31/24

Recreation

Larry DeLuise 5 yrs. 12/31/24
G. Smiechowski 5 yrs. 12/31/24
Charles Hill 5 yrs. 12/31/24

Bd. of Health

Cynthia Dilatush 3 yrs. 12/31/22
M. Kalchbrenner 3 yrs. 12/31/22
Roshan Ramamoorthy 1 yr. 12/31/20 (Student)
Merri Stein Gurian 3 yrs. 12/31/22
Diana Nash 3 yrs. 12/31/22

Environmental

Ellen Ling 1 yr. 12/31/20
Ira Gross 1 yr. 12/31/20
Jay Perez 1 yr. 12/31/20
Mark Cinotti 1 yr. 12/31/20

Affordable Housing

Dennis Schubert 3 yrs. 12/31/22
Vincent Durante 3 yrs. 12/31/22
Joy Convertini, Secy. 1 yr. 12/31/20

Historic Preservation

John Montoro A 3 yrs. 12/31/22
T. Olszewski A 1 yr. 12/31/20

Borough Historian

Bill Yeomans 1 yr. 12/31/20

*5. Mayor to appoint the following to serve on the Citizens Advisory Committee to December 31, 2020:

Hans Kalchbrenner, Susan Curran, Sharon Reissmann, Bill Yeomans, Denise Mercier.

*6 Mayor to appoint the following to serve on the Green Team to December 31, 2020:

Joanne Florio, Ted Preusch, Adam Greenbaum, Sophia Kotsopulos, Jay Perez, Tim Stoller, Jason Mathios.

*7. Mayor to appoint the following to serve on the Mayor’s Mental Health Wellness Committee to December 31, 2020:

Mayor Minichetti, Police Chief Rotella, Laura Bowen, Jennine Matthews, Jennifer Schier, Phyllis Schmaus, Amanda Pittman, student representative.

8. Motion to select a Council member to serve as Council President for the Year 2020. Roll Call:

9. Motion to select a Council member to serve as a Class III Member on the USR Planning Board. Roll Call:

10. Motion to appoint Ted Preusch as JIF Commissioner for the year 2020. Roll Call:

11. Mayor to appoint the following to serve on the USR Planning Board:

<u>NAME</u>	<u>CLASS</u>	<u>TERM</u>
Mayor Minichetti	I	1 yr. 12/31/20
Ted Preusch	II	1 yr. 12/31/20
Roger DeBerardine	III	1 yr. 12/31/20
James Virgona	IV	4 yrs. 12/31/23
Joseph Donato	IV	4 yrs. 12/31/23
Peter Bonjuklian	Alt. 1	2 yrs. 12/31/21
Deanne DeFuccio	Alt. 2	1 yr. 12/31/20
M. Schaum Alt. III	Alt. 3	1 yr. 12/31/20
Douglas Rotella (Council Rep)		1 yr. 12/31/20

12 . Motion to approve the following appointments to Council Committees:

Board of Health	Council Member DeBerardine
Dept. of Public Works	Council Member Ditkoff
Environmental Committee	Council Member Ditkoff
Public Safety	Council Member Durante
Police	Council Member DeBerardine
Recreation	Council Member Ditkoff
Youth Guidance Council	Council Member Florio
Shade Tree	Council Member DeBerardine
Finance	Council Member DiMartino
Historic Preservation	Council Member DeBerardine

Rule 7. Public Comment

Roll Call:

Rule 8. Adjournment

Motion to Adjourn

Roll Call:

Disclaimer: Agenda subject to change

BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #01-20
January 2, 2020

Order of Business

1. The regular meetings of the Mayor and Council to be held in the Borough Hall on the first Thursday of each month at 8:00 PM; unless otherwise noted.
2. The order of business to be followed at each meeting is as follows:
 1. Roll Call
 2. Approval of Minutes
 3. Reports of Officers and Committees
 4. Presentation of Communications, Petitions, Bills, etc.
 5. Unfinished Business: Final passage of Ordinances, etc.
 6. New Business: Introduction of Ordinances, etc.
 7. Public Comments
 8. Adjournment
3. The following commissions and committees be appointed, to wit:
 1. Public Safety Committee, (Fire and Ambulance)
 2. Police
 3. Finance
 4. DPW
 5. Parks, Buildings & Grounds
 6. Planning Board
 7. Recreation
 8. Environmental
 9. Shade Tree
 10. Board of Health
 11. Youth Guidance Council
4. All Council Committees shall be appointed by the Council, as per ordinance.

All Committees shall consider and act upon any matters referred to them by the Council.

The Council representative shall be a member of all committees, both standing and special and be a ranking member thereof but in his absence, the Chairman of any committee shall preside. The Council representative or Chairman of any committee may call committee meetings at any time by giving written notice thereof by mailing the same to each member of such committee with postage prepaid at his post office address or by delivering the same to his residence two days prior to the date fixed by the notice.

5. The Bonds of the Borough Officials be fixed as follows:

Tax Collector	\$ 150,000
Chief Financial Officer	20,000
Magistrate}Magistrate's Clerk}Aide	27,000
Borough Clerk	15,000
Clerk-Bd. Of Adjustment}	
Building Inspector}	
Borough Engineer}	
Planning Board Clerk}	
Chief Fire Prevention}	25,000

6. The Borough pays the charges for obtaining the above bonds.

7. All monies collected or received by the Collector belonging to the Borough of Upper Saddle River shall be deposited forthwith in Columbia Bank, Paramus, NJ, TD Bank, Ramsey, NJ and Valley National Bank, Ramsey, New Jersey, under interest bearing accounts and shall be subject to drafts thereon, signed by the Mayor and Finance Officer and attested to by the Borough Clerk. Deposits may be made in the financial institutions certified by NJ Dept. of Banking as follows: Valley National Bank, Ramsey, NJ; Trust Company Bank, Ramsey, NJ; Bank of America, Saddle River, NJ; TD Bank., Montvale and Ramsey, NJ; and Lakewood Saving Bank, Ramsey, NJ, SNJ Cash Management Fund, Trenton, NJ.

8. The interest rate to be paid on all unpaid taxes 10 days after due date to be and hereby is fixed at 8 percent (8%) per annum on the first \$1,500 of delinquency and 18% per annum on the amount in excess of \$1,500, which rate of interest shall be collected by the Collector on all delinquent taxes and assessments. A 6% penalty shall be charged on any delinquency in excess of \$10,000, if not paid by the end of the fiscal year. A penalty of \$25.00 shall be assessed for each check returned by the financial institution due to insufficient funds.

9. The Chief of Police, Lieutenants, Sergeants, Detectives, Patrol Officers, Special Patrolmen and Special Patrolwomen shall constitute the Police Force of this Borough.

10. The Borough shall pay all telephone charges incurred by the Mayor, Council members, Collector, Assessor, Borough Clerk, Assistant to the Borough Clerk, Chief of Police, Magistrate and Chairman of any committee in transacting official Borough business.

11. The Ridgewood News and The Record shall be the official papers of the Borough of USR.

12. The salaries of the Borough officials and employees shall continue as now provided for in the existing salary ordinance except for the Borough Engineer and Borough Prosecutor who shall now be engaged in accordance with contractual arrangements.

13. For miscellaneous jobs – type and size of equipment to be hired and rate to be agreed upon before work is performed.

14. The Borough Clerk and Secretary to the Borough Clerk of the Borough shall issue dog licenses and shall collect necessary fees for licenses and tags according to State Statutes and shall assist with voting registrations and issue certificates of liability for assessment and approval of subdivisions.

15. That the fees for marriage licenses, birth and death certificates and any other fees required to be imposed by the State Dept. of Health or of the Board of Health of the Borough of Upper Saddle River, NJ, including inspection of plumbing and sanitation shall be collected by the Secretary of the Board of Health and transmitted forthwith to the Tax Collector/Treasurer.

16. That all fines, fees, court costs, etc. imposed or assessed by the Magistrate of the Borough of USR which are due the Borough, shall be transmitted monthly to the Borough Treasurer by the Court Clerk.

17. That all fees for construction inspections shall be collected by the office of Construction Official and transmitted forthwith to the Tax Collector/Treasurer.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C. Municipal Clerk

BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #02-20
January 2, 2020

Duties of Borough Clerk and Borough Administrator

RESOLVED, THAT, WHEREAS, the Governing Body deems it advisable for the efficient conduct of the business affairs of the Borough that the Borough Clerk and Borough Administrator be assigned certain specific duties in addition to those direct by law;

NOW, THEREFORE, BE IT RESOLVED, the Governing Body of the Borough of Upper Saddle River that the Borough Clerk and Borough Administrator shall in addition to those duties required by law, perform the following numerical duties;

1. In addition to attendance to all meetings of the Mayor and Council, they shall attend such other meetings, whether within or without the Borough of Upper Saddle River, as they may be assigned from time to time by the Mayor and Council.
2. They shall provide a liaison between the Mayor and Council and the various municipal boards, agencies and departments of the Borough and its professional advisors, as may be directed by the Mayor and Council.
3. They shall keep the Mayor and Council currently informed on all matters assigned to them or otherwise within their jurisdiction.
4. They shall be responsible for the coordination of interdepartmental operations.
5. They shall make studies and surveys of such municipal problems of the Borough as shall be assigned to them by the Mayor and Council and prepare and submit written reports of their findings and determinations to the Mayor and Council for their consideration and action.
6. They shall study continually present and future budgets, purchasing procedures, administrative procedures and personnel organization and policies and make such recommendations to the Mayor and Council relating thereto as they shall deem necessary from time to time.
7. They shall be responsible for continually improving communications between the various Borough personnel Departments, Agencies and Boards and the Mayor and Council.
8. They shall make inspections and review as may be necessary to ensure full compliance by all persons and corporations having contractual obligations to perform services for or sell goods to the Borough.
9. They shall be responsible for the compiling, editing and prompt dissemination and release of public information upon the authorization of the Mayor and Council.

10. They shall continually review the Borough's insurance program and make recommendations thereon to the Mayor and Council.

11. They shall act as liaison between the Borough and the various County, State and Federal Agencies with respect to all applications for funds and/or services required by the Borough.

12. They shall be responsible to see that any complaints concerning the functions and obligations of the Borough are promptly referred to the appropriate departments for disposition.

13. They shall make any recommendations, which they may believe will increase the efficiency of the administrative operations of the Borough.

14. They shall perform such other administrative and ministerial duties and functions as may be assigned to them by the Mayor and Council.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #03-20
January 2, 2020**

Materials and Services

WHEREAS, the Mayor and Council have, and/or will have awarded bids or the furnishing of certain materials and services to the Borough; and

WHEREAS, any inability of said suppliers to provide the stated supplies or services should result in serious detriment to the health, welfare, and police and fire protection for the citizens of Upper Saddle River;

NOW, THEREFORE, BE IT RESOLVED that the Borough Administrator be authorized to purchase said supplies or service from other than named suppliers, depending on the nature of the emergency and the needs of the Borough whenever the named contractor cannot supply emergency needs.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #04-20
January 2, 2020**

Professional Services

WHEREAS, the Borough of Upper Saddle River requires the services of attorneys, planning consultants, consulting engineers, registered municipal accountants and public defender during 2020; and

WHEREAS, it is contemplated that the 2020 budget will contain the necessary appropriations estimated to be reasonably required for such services; and

WHEREAS, the Local Public Contracts Law (NJSA 40:A11-1 et. seq.) requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Upper Saddle River as follows:

1. The Mayor and Council do hereby engage the services of:

- | | |
|-------------------------|----------------------------|
| a) Borough Attorney | Robert R. Regan, Esq. |
| b) Borough Prosecutor | Christopher C. Botta, Esq. |
| c) Alternate Prosecutor | Brian Giblin, Esq. |
| d) Public Defender | Kenneth Gallo, Esq. |

All to serve at the pleasure of the Council at such just and fair compensation as may be mutually agreeable to the parties for actual services rendered.

2. The engagement of such services is made without competitive bidding under the provisions of N.J.S.A 40A:11-5 which excepts from competitive bidding "Professional Services" rendered by persons authorized by law to practice a recognized profession and whose practice is required by law.

3. A copy of this resolution shall be published in The Record as required by law within 10 days of its passage.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #05-20
January 2, 2020**

2020 Meeting Schedule

BE IT RESOLVED that the Mayor and Council approve the following schedule of Council meetings for the year 2020:

<u>MONTH</u>	<u>EXECUTIVE & REGULAR MEETINGS</u>	
JANUARY	2	
FEBRUARY	6	
MARCH	5	
APRIL	2	
MAY	7	
JUNE	4	
JULY	2	
AUGUST	6	
SEPTEMBER	3	
OCTOBER	1	
NOVEMBER	5	
DECEMBER	3	
DECEMBER	27**	END OF YEAR

*Reorganization meeting will be held at 8:00 p.m. on January 2, 2020, with Council convening at 6:30 p.m. for Executive Meeting.

Regular Meetings will begin at 8:00 p.m. with the Council convening at 6:30 PM for Executive Meeting.

**End of the Year meeting will be held at 8:00 a.m., if needed.

Meetings are held on the first Thursday of each month in the Borough Hall, 376 West Saddle River Road, Upper Saddle River, New Jersey 07458, unless otherwise noticed.

	Moved	Second	Ayes	Nays	Absent	Abstain
Council Member DeBerardine						
Council Member DiMartino						
Council Member Ditkoff						
Council Member Durante						
Council Member Florio						
Council Member Rotella						

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

BOROUGH OF UPPER SADDLE RIVER

RESOLUTION #06-20

January 2, 2020

Temporary Appropriations

WHEREAS, N.J.S.A. 40A:4-19 provides for a temporary budget to be made prior to the adoption of the annual budget for the payment of any contract, commitment or payments, and

WHEREAS , the total appropriations for 2019, exclusive of any appropriations for capital improvements, debt service and public assistance is \$11,832,584, and

WHEREAS, the temporary budget allows for 26.25% of these net appropriations totaling \$3,106,053.30,

NOW , THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Upper Saddle River in the County of Bergen that the following appropriation constitute the 2020 temporary budget:

<u>DEPARTMENT</u>	<u>TYPE</u>	<u>AMOUNT</u>
General Administration	S&W	61,500.00
	O/ E	1 8,000.00
Municipal Clerk	S&W	43,000 .00
	O/ E	625.00
Financial Administration	S&W	34,000.00
	O/ E	39,000 .00
Revenue Administration	S&W	12,000 .00
	O/E	500.00
Tax Assessment	S&W	25,000.00
	O/E	3,500 .00
Legal Services	O/E	41,000.00
Engineering Services	O/E	9,000.00
Planning Board	S&W	3,500.00
	O/E	2,000 .00

Zoning Board of Adjustment	S&W	2,000.00
	O/E	500.00
Insurance :		
General Liability	O/ E	45,000.00
Workers Compensation	O/E	39,000.00
Employee Group Health	O/E	214,000.00
Police Department	S&W	766,500.00
	O/E	50,000.00
Office of Emergency Mgmt	O/E	500.00
Ambulance Corps	S&W	29,000.00
	O/ E	2,000.00
Fire Department	O/ E	10,500.00
Fire Hydrant Services	O/ E	25,000.00
Fire Prevention	S&W	8,000.00
	O/ E	1,000.00
Municipal Prosecutor	S&W	3,500 00
Streets & Roads	S&W	155,000.00
	O/ E	50,000.00
Shade Tree Commission	S&W	1,300.00
	O/ E	1,000.00
Solid Waste Collect ion –Sanitation	O/ E	194,000.00
Solid Waste Collection –Recycling	O/ E	68,000.00
Public Bldgs and Grounds	S&W	11,000.00
	O/ E	7,500.00
Board of Health	O/ E	14,000.00
Occupational Safety & Health Act	O/ E	2,500.00

Park Maintenance	S&W	18,500.00
	O/ E	14,000.00
Celebration of Public Events	O/ E	7,000.00
Municipal Court	S&W	26,000.00
	O/ E	4,000.00
Public Defender	O/ E	2,000.00
Uniform Construct ion Code	S&W	48,000.00
	O/ E	5,000.00
Plumbing Sub-Code Official	S&W	8,000.00
Electricity	O/ E	25,000.00
Street Lighting	O/ E	10,000.00
Telephone	O/ E	15,000.00
Telecommunications	O/ E	1,000.00
Water	O/ E	2,500.00
Natural Gas	O/ E	6,000.00
Gasoline	O/ E	25,000.00
Reserve for Accumulated Absences	O/ E	20,000.00
Social Security	O/ E	83,000.00
Unemployment Insurance	O/ E	1,000.00
Defined Contribution Retirement Program	O/ E	4,000.00
Losap	O/ E	12,500.00
Maintenance of Free Public Library	O/ E	230,000.00
Sewage Disposal	O/ E	6,500.00
Reserve for Tax Appeals	O/ E	7,000.00
TOTAL		<u>2,574,425.00</u>

DEBT SERVICE

Bond Principle	O/E	370,000.00
Note Principle	O/E	1,600,000.00
Bond Interest	O/E	50,000.00
Note Interest	O/E	230,000.00

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #07-20
January 2, 2020

Authorize Treasurer to Pay Certain Claims

BE IT RESOLVED, that the Mayor and Council of the Borough of Upper Saddle River hereby authorizes the Treasurer to pay the claims and commitments that are due and payable prior to Council approval of bills.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #08-20
January 2, 2020

Authorize Treasurer to Refund Monies

BE IT RESOLVED that the Mayor and Council of the Borough of Upper Saddle River hereby authorizes the Treasurer to refund security monies, deposited by applicants, for building permits, prior to Council approval of bills, upon certification by the Building Inspector that he has approved said refund.

BE IT FURTHER RESOLVED that the Treasurer is hereby authorized to return escrow funds deposited by applicants for Planning and Zoning matters, prior to Council approval of bills, upon certification of the Borough Engineer and other appropriate officials.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #09-20
January 2, 2020**

Authorize Tax Collector to Conduct Tax Sales

WHEREAS, the Borough of Upper Saddle River desires to collect all taxes, assessments, and municipal charges within the current fiscal year; and

WHEREAS, the tax collector is directed to sell all delinquencies as of December 31, 2020 for the fiscal years ending December 31, 2018 and December 31, 2019, in the manner prescribed by N.J.S.A. 54:5-19, and as amended by Chapter 99, Public Laws of 1997;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Upper Saddle River, New Jersey, that the tax collector is authorized and directed to sell all municipal liens in accordance with New Jersey law and as stated above.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #10-20
January 2, 2020**

Establish Cash Management Plan

WHEREAS, N.J.S.A. 40A:5-14 requires the Borough of Upper Saddle River to adopt a Cash Management Plan; and

WHEREAS, the Borough of Upper Saddle River adopts its Cash Management Plan annually; and

WHEREAS, this Cash Management Plan shall be designated to assure to the extent practicable the investment of local funds in interest bearing accounts and may be modified from time to time in order to reflect changes in Federal or State law or regulations; and

NOW, THEREFORE, BE IT RESOLVED that the Borough of Upper Saddle River Cash Management Plan be continued for 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #11-20
January 2, 2020**

Assessor/Tax Collector/Treasurer File Claims

WHEREAS, the Bergen County Tax Board requires a resolution by the Municipal Governing Body authorizing the Assessor/Tax Collector/Treasurer to file appeals and settlements of stipulations with the Bergen County Tax Board for the purpose of correcting assessment for the year 2020.

NOW, THEREFORE, BE IT RESOLVED that the Assessor/Tax Collector/Treasurer be authorized to file appeals when necessary.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #12-20
January 2, 2020**

Use of Public Facilities

WHEREAS, the Borough of Upper Saddle River, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and

WHEREAS, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer; and

WHEREAS, all organizations shall execute a Hold Harmless Agreement prior to using the Borough's public facilities;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Upper Saddle River that it does hereby agree to waive insurance requirements for the following not-for-profit organizations:

**Republican Club
Democratic Club
Friends of the Library
Upper Saddle River Seniors**

BE IT FURTHER RESOLVED that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #13-20
January 2, 2020

Bergen County Law Enforcement Mutual Aid Resolution

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that Patrick Rotella, Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Upper Saddle River to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chiefs Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Upper Saddle River that the police Department of the Borough of Upper Saddle River under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #14-20
January 2, 2020**

**RESOLUTION AUTHORIZING THE BOROUGH OF UPPER SADDLE RIVER
THROUGH THE UPPER SADDLE RIVER POLICE DEPARTMENT TO PARTICIPATE
IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE,
1033 PROGRAM TO ENABLE THE UPPER SADDLE RIVER POLICE DEPARTMENT
TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Upper Saddle River that the Upper Saddle River Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate, effective January 1, 2020 through December 31, 2020; and

NOW THEREFORE BE IT FURTHER RESOLVED that Upper Saddle River Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by

the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Upper Saddle River Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that Upper Saddle River Police Department is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes: (1) utility truck; and

BE IT FURTHER RESOLVED that the Upper Saddle River Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Upper Saddle River Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization effective January 1, 2020 through December 31, 2020.

Moved Second Ayes Nays Absent Abstain

**Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella**

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #15-20
January 2, 2020**

Appointment of Municipal Clerk Joy C. Convertini

WHEREAS, there presently exists a need on the part of the Borough of Upper Saddle River to hire a Municipal Clerk; and

WHEREAS, the Borough of Upper Saddle River, by adoption of this resolution, wishes to appoint Joy C. Convertini to the position of Borough Clerk; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Upper Saddle River that Joy C. Convertini be and hereby is appointed as Borough Clerk to serve for a term of three (3) years commencing on January 1, 2020 with compensation and hours of employment to be fixed pursuant to the terms of an Agreement Letter on file in the Clerk's office.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020

Joy C. Convertini, R.M.C., Deputy Borough Clerk

BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #16-20
January 2, 2020

Appointment of Police Officer Timothy Erstling

WHEREAS, the Mayor and Council of the Borough of Upper Saddle River has agreed to hire **TIMOTHY ERSTLING** to serve as an Upper Saddle River Police Officer; and

WHEREAS, the said position shall be a full-time position, effective January 1, 2020;

NOW, THEREFORE, BE IT RESOLVED, that the duties for the aforementioned position shall be set forth Chapter 3, Article X of the Upper Saddle River Borough Code.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020

Joy C. Convertini, R.M.C., Deputy Borough Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #17-20
January 2, 2020**

Appoint Zoning Official/Code Enforcement Officer – Gerald Falotico

BE IT RESOLVED, the Mayor and Council of the Borough of Upper Saddle River, County of Bergen, State of New Jersey, hereby appoints Gerald Falotico to serve as Zoning Official/Code Enforcement Officer; and

BET IT FURTHER RESOLVED, the Zoning Official/Code Enforcement Officer shall serve from January 1, 2020 to December 31, 2020.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #18-20
January 2, 2020**

**Resolution Appointing Vincent Durante and Robert Fleshman
to Position of Deputy Emergency Management Coordinator**

WHEREAS, in accordance with Directive No. 102 issued by the State Office of Emergency Management, Division of State Police, each Emergency Management Coordinator shall appoint one and may appoint Deputy Emergency Management Coordinators with the advice and consent of the Mayor and Council, and;

WHEREAS, the Borough Emergency Management Coordinator has appointed Vincent Durante and Robert Fleshman to serve as the Borough's Deputy Emergency Management Coordinators.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Upper Saddle River that Vincent Durante and Robert Fleshman are hereby appointed to serve as the Deputy Emergency Management Coordinators for the Borough of Upper Saddle River for the aforesaid term which expires December 31, 2021.

Moved Second Ayes Nays Absent Abstain

Council Member DeBerardine
Council Member DiMartino
Council Member Ditkoff
Council Member Durante
Council Member Florio
Council Member Rotella

I hereby certify that the above resolution was adopted by the Mayor and Council on January 2, 2020.

Joy C. Convertini, R.M.C., Municipal Clerk