

# Stormwater Pollution Prevention Plan

Upper Saddle River

Bergen

NJPDES: NJG0148253

September 13, 2019

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## SPPP Form 1 – SPPP Team Members

All records must be available upon request by NJDEP.

<b>Stormwater Program Coordinator (SPC)</b>	
Print/Type Name and Title	Robert Fleshman Superintendent Public Works
Office Phone # and eMail	201-934-3977, <a href="mailto:dpw@usrtoday.org">dpw@usrtoday.org</a>
Signature/Date	
<b>Individual(s) Responsible for Major Development Project Stormwater Management Review</b>	
Print/Type Name and Title	Post-construction Stormwater management Coordinator, Marisa Tiberi, P.E. Boswell Engineering 201-641-0770
Print/Type Name and Title	Theodore Preusch, Borough Administrator 201-327-2196
Print/Type Name and Title	James Dougherty, Building Dept. Official 201-934-3969
Print/Type Name and Title	
Print/Type Name and Title	
<b>Other SPPP Team Members</b>	
Print/Type Name and Title	Public Notice Coordinator, Rose Vido, Borough Clerk, 201-934-3963
Print/Type Name and Title	Local Education Coordinator Robert Fleshman, Superintendent Public Works, 201-934-3977
Print/Type Name and Title	Ordinance Coordinator, Robert T. Regan, Esq, Borough Attorney, 201-664-3344
Print/Type Name and Title	Employee Training Coordinator, Robert Fleshman, Superintendent Public Works, 201-934-3977

## SPPP Form 2 – Revision History

All records must be available upon request by NJDEP.

	Revision Date	SPC Initials	SPPP Form Changed	Reason for Revision
1.	April 16, 2009		All	Annual Review
2.	January 1, 2014		All	Annual Review
3.	September 13, 2019		All	Annual Review
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19.				

## SPPP Form 3 – Public Involvement and Participation Including Public Notice

All records must be available upon request by NJDEP.

1. Website URL where the Stormwater Pollution Prevention Plan (SPPP) is posted online:	<a href="https://www.usrtoday.org/">https://www.usrtoday.org/</a>
2. Date of most current SPPP:	September 13, 2019
3. Website URL where the Municipal Stormwater Management Plan (MSWMP) is posted online:	<a href="https://www.usrtoday.org/">https://www.usrtoday.org/</a>
4. Date of most current MSWMP:	December 5, 2007
5. Physical location and/or website URL where associated municipal records of public notices, meeting dates, minutes, etc. are kept:	<p><a href="https://www.usrtoday.org/">https://www.usrtoday.org/</a> or</p> <p><b>Borough Clerk’s Office Borough of Upper Saddle River 376 W. Saddle River Road, Upper Saddle River, NJ 07458</b></p>
6. Describe how the permittee complies with applicable state and local public notice requirements when providing for public participation in the development and implementation of a MS4 stormwater program:	<p>For meetings where public notice is required under the Open Public Meetings Act (“Sunshine Law”, <i>N.J.S.A. 10:4-6 et seq.</i>), the Borough of Upper Saddle River provides public notice in a manner that complies with the requirements of that Act.</p> <p>In regard to the passage of ordinances, Borough of Upper Saddle River provides public notice in a manner that complies with the requirements of <i>N.J.S.A. 40:49-1 et seq.</i></p> <p>For municipal actions (e.g., adoption of the municipal Stormwater Management Plan) subject to public notice requirements in the Municipal Land Use Law (<i>N.J.S.A. 40:55D-1 et seq.</i>), Borough of Upper Saddle River complies with those requirements.</p> <p>Public Notices, General Notices, New Municipal Notices and other Municipal Actions are posted on the Borough Hall official Bulletin Board, and published in the <i>Bergen Record</i> and <i>Ridgewood News</i>.</p>

## SPPP Form 4 – Public Education and Outreach

All records must be available upon request by NJDEP.

1. Describe how public education and outreach events are advertised. Include specific websites and/or physical locations where materials are available.

Publication education and outreach is done through

- teaching at the Bogert Elementary School
- sending out mailers to residents & business's
- posting information on the borough website
- holding annual clean ups (last two years) signage at the DPW Recycle Center

These activities are advertised through the borough website and flyers posted at the Borough hall.

Materials are held at the Borough Clerk and Superintendent's offices and on the Borough website.

2. Describe how businesses and the general public within the municipality are educated about the hazards associated with illicit connections and improper disposal of waste.

The DPW Superintendent gives a presentation to all 5<sup>th</sup> grade students in the Borough's schools annually. The presentation covers the importance of water in our lives, the hydrologic cycle and the importance of keeping litter and contaminants out of waterways.

In the next Borough newsletter information on the importance of keeping pet waste out of stormwater and the Solutions to Stormwater Pollution brochure produced by NJDEP will be included.

There are links on the Public Works page of the municipal website [www.usrtoday.org](http://www.usrtoday.org) to <http://www.cleanwaternj.org/> and the Solutions to Stormwater Pollution brochure produced by NJDEP.

In future the posters on stormwater pollution prevention will be added to the website.

The Recreation department holds an annual clean up to which all residents in the town are invited. In 2018 the clean up was held on May 5<sup>th</sup> 2018 with approximately 45 volunteers and in 2019 on May 4<sup>th</sup> with approximately 50 volunteers.

The recreation flyer which is posted on the website has the date of the event.

There is a sign in the area at the DPW where residents drop off brush reminding them not to allow yard waste to enter storm drains.

The DPW also provide pet waste bags at the Borough Parks.

3. Indicate where public education and outreach records are maintained.

**Recreation Department  
Borough Clerk's Office  
Department of Public Works  
376 W. Saddle River Road  
Upper Saddle River, NJ 07458**

## SPPP Form 5 – Post-Construction Stormwater Management in New Development and Redevelopment Program

All records must be available upon request by NJDEP.

<b>1. How does the municipality define ‘major development’?</b>	<p>Major development shall mean as any ‘development’ that disturbs one or more acres of land. Disturbance for the purpose of this rule is the placement of impervious surface or exposure and/or movement of soil or bedrock clearing, cutting or removing of vegetation. Development shall mean the division of a parcel of land into two (2) or more parcels, the construction, reconstruction, conversion, structural alteration, relocation or enlargement of any building or structure, any mining excavation or landfill, and any use of change in the use of any building or other structure, or land or extension of use of land, by any person, for which permission is required under the Municipal Land Use Law NJSA 40:55D-1 et seq. In the case of development of agricultural lands, development means: any activity that requires a State permit; any activity reviewed by the County Agricultural Board (CAB) and the State Agricultural Development Committee (SADC) and municipal review of any activity not exempted by the Right to Farm Act, N.J.S.A. 4:1C-1 et seq.</p>
<b>2. Does the municipality approach residential projects differently than it does for non-residential projects? If so, how?</b>	
Yes	
<b>3. What process is in place to ensure that municipal projects meet the Stormwater Control Ordinance?</b>	<p>The Borough ensures that all new residential and redevelopment plans that are subject to the Residential Site Improvement standards for stormwater management (including NJDEP Stormwater Management rules, N.J.A.C. 7:8 referenced in those standards) are in compliance with those standards. The Borough’s planning/zoning board ensures such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.</p> <p>Should the Borough construct any new development on Borough property we will ensure adequate long-term operation and maintenance of BMP’s for that project. The Borough will also require any storm drain inlets that are installed comply with the design standard in Attachment C of the Borough’s Stormwater Permit.</p> <p>Any storm drain inlets installed will also be required to comply with the standards in Attachment C of the Borough’s General Stormwater Permit. The Borough will ensure such installation, operation and maintenance for any new development or redevelopment on Borough property will comply with the Stormwater control ordinance.</p>

<p>The Borough of Upper Saddle River has reviewed and adopted the Municipal Stormwater Management Plan which was approved by the Bergen County Planning Department. A municipal stormwater ordinance has been adopted by the Borough Council.</p>	
<p>4. Describe the process for reviewing major development project applications for compliance with the Stormwater Control Ordinance (SCO) and Residential Site Improvement Standards (RSIS). Attach a flow chart if available.</p>	
<p><u>Submission of the Site Development Stormwater Plan</u>  Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Check list for the Site Development Stormwater Plan section 8.C as part of the submission of the applicant's application for subdivision of site plan approval.</p> <p>The applicant shall demonstrate that the project meets the standards set forth in the Stormwater Control Ordinance.</p> <p><u>Site Development Stormwater Plan approval</u>  The applicant's Site Development Project shall be reviewed as part of the subdivision or site plan review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the engineer retained by the Planning and/or Zoning Board (as appropriate) to determine if all the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.</p>	
<p>5. Does the Municipal Stormwater Management Plan include a mitigation plan?</p>	<p><b>Yes</b></p>
<p>6. What is the physical location of approved applications for major development projects, Major Development Summary Sheets (permit att. D), and mitigation plans?</p>	<p><b>Building Department  Borough of Upper Saddle River  376 W. Saddle River Road,  Upper Saddle River, NJ 07458</b></p>

## SPPP Form 6 – Ordinances

All records must be available upon request by NJDEP.

Ordinance permit cite IV.B.1.b.iii	Date of Adoption	Website URL	Was the DEP model ordinance adopted without change?	Entity responsible for enforcement
1. Pet Waste permit cite IV.B.5.a.i	12/14/05	<a href="https://www.usrtoday.org/public-works/">https://www.usrtoday.org/public-works/</a>		Code Compliance Officer, Police
2. Wildlife Feeding permit cite IV.B5.a.ii	12/14/05	<a href="https://www.usrtoday.org/public-works/">https://www.usrtoday.org/public-works/</a>		Code Compliance Officer, Police
3. Litter Control permit cite IV.B5.a.iii	12/14/05	<a href="https://www.usrtoday.org/public-works/">https://www.usrtoday.org/public-works/</a>		Code Compliance Officer, Police
4. Improper Disposal of Waste permit cite IV.B.5.a.iv	12/14/05	<a href="https://www.usrtoday.org/public-works/">https://www.usrtoday.org/public-works/</a>		Code Compliance Officer, Police
5. Containerized Yard Waste/ Yard Waste Collection Program permit cite IV.B.5.a.v	12/14/05	<a href="https://www.usrtoday.org/public-works/">https://www.usrtoday.org/public-works/</a>		Public Works Department
6. Private Storm Drain Inlet Retrofitting permit cite IV.B.5.a.vi	08/12/09	<a href="https://ecode360.com/13939848">https://ecode360.com/13939848</a>		Code Compliance Officer, Public Works Department
7. Stormwater Control Ordinance permit cite IV.B.4.g and IV.B.5.a.vii	12/14/05	<a href="https://www.usrtoday.org/public-works/">https://www.usrtoday.org/public-works/</a>		Police
8. Illicit Connection Ordinance permit cite IV.B.5.a.vii and IV.B.6.d	12/14/05	<a href="https://www.usrtoday.org/public-works/">https://www.usrtoday.org/public-works/</a>		Code Compliance Officer, Public Works Department
9. Optional: Refuse Container/ Dumpster Ordinance permit cite IV.E.2	08/12/09	<a href="https://ecode360.com/13939831">https://ecode360.com/13939831</a>		Code Compliance Officer, Police

Indicate the location of records associated with ordinances and related enforcement actions:

**Municipal Court/Office of the Superintendent of Public Works/Code Compliance  
Borough of Upper Saddle River  
376 W. Saddle River Road,  
Upper Saddle River, NJ 07458**

**Upper Saddle River Police Department  
376 W. Saddle River Road,  
Upper Saddle River, NJ 07458**

## SPPP Form 7 – Street Sweeping

All records must be available upon request by NJDEP.

1. Provide a written description or attach a map indicating which streets are swept as required by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

The Borough of USR has evaluated all of its streets to determine which areas will need to be swept monthly. As per permit rules, no streets are required to be swept monthly. Paramus is our shared service contractor for street sweeping

2. Provide a written description or attach a map indicating which streets are swept that are NOT required to be swept by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

The Borough street sweeping program includes sweeping all streets once a year.

3. Does the municipality provide street sweeping services for other municipalities? If so, please describe the arrangements.

No

4. Indicate the location of records, including sweeping dates, areas swept, number of miles swept and total amount of wet tons collected each month. Note which records correspond to sweeping activities beyond what is required by the NJPDES permit, i.e., sweepings of streets within the municipality that are not required by permit to be swept or sweepings of streets outside of the municipality.

**Office of the Superintendent of Public Works  
Borough of Upper Saddle River  
376 W. Saddle River Road,  
Upper Saddle River, NJ 07458**

## SPPP Form 8 – Catch Basins and Storm Drain Inlets

All records must be available upon request by NJDEP.

1. Describe the schedule for catch basin and storm drain inlet inspection, cleaning, and maintenance.
The Department of Public Works inspects all catch basins and storm drain inlets annually.
2. List the locations of catch basins and storm drain inlets with recurring problems, i.e., flooding, accumulated debris, etc.
There are no catch basins and storm drain inlets with recurring problems.
3. Describe what measures are taken to address issues for catch basins and storm drain inlets with recurring problems and how they are prioritized.
Not applicable
4. Describe the inspection schedule and maintenance plan for storm drain inlet labels on storm drains that do not have permanent wording cast into the design.
The Department of Public Works inspects all storm drain inlets annually to determine whether the inlet labels are still affixed. If not, they are replaced as needed.
5. Indicate the location of records of catch basin and storm drain inlet inspections and the wet tons of materials collected during catch basin and storm drain inlet cleanings.
<p style="text-align: center;"><b>Office of the Superintendent of Public Works Borough of Upper Saddle River 376 W. Saddle River Road, Upper Saddle River, NJ 07458</b></p>

## SPPP Form 9 – Storm Drain Inlet Retrofitting

All records must be available upon request by NJDEP.

<p>1. Describe the procedure for ensuring that municipally owned storm drain inlets are retrofitted.</p>
<p>The Borough of Upper Saddle River inspects and cleans catch basins annually.</p>
<p>2. Describe the inspection process to verify that appropriate retrofits are completed on municipally owned storm drain inlets.</p>
<p>Any storm drain inlets that are installed by the Borough of Upper Saddle River are inspected to ensure that they comply with the design standard in Attachment C of the Borough's permit.</p>
<p>3. Describe the procedure for ensuring that privately owned storm drain inlets are retrofitted.</p>
<p>As part of the construction permit review process, the Borough Engineer reviews the site plans to make sure that the plans indicate the required inlet retrofits if they are required. Full details of the Design Standards are shown in Ord.# 120-10 (<a href="https://ecode360.com/13939858">https://ecode360.com/13939858</a>)</p>
<p>4. Describe the inspection process to verify that appropriate retrofits are completed on privately owned storm drain inlets.</p>
<p>For any project requiring owned storm drains to be retrofitted, the Borough Engineer and Construction Code Official inspect the site to make sure the inlets are properly retrofitted prior to issuing final approval and/or Certificate of Occupancy at the end of the project</p>

# SPPP Form 10 – Municipal Maintenance Yards and Other Ancillary Operations

All records must be available upon request by NJDEP.

*Complete separate forms for each municipal yard or ancillary operation location.*

Address of municipal yard or ancillary operation: 376 West Saddle River Road Upper Saddle River, NJ

List all materials and machinery located at this location that are exposed to stormwater which could be a source of pollutant in a stormwater discharge:

Raw materials – Salt is stored in the salt shed

Intermediate products – None

Final products – None

Waste materials – Used oil, oil filters and antifreeze

By-products – None

Machinery – Generator outside Borough Hall. Fuel pump. Mason dump truck and pickup trucks are parked in the yard.

Fuel – One gas and one diesel tank

Lubricants – None

Solvents – None

Detergents related to municipal maintenance yard or ancillary operations – None

Other –

<p>For each category below, describe the best management practices in place to ensure compliance with all requirements in permit Attachment E. If the activity in the category is not applicable for this location, indicate where it occurs.</p> <p>Indicate the location of inspection logs and tracking forms associated with this municipal yard or ancillary operation, including documentation of conditions requiring attention and remedial actions that have been taken or have been planned.</p>	
1. Fueling Operations	
	See ATTACHMENT 1
2. Vehicle Maintenance	
	All vehicle maintenance is conducted indoors.
3. On-Site Equipment and Vehicle Washing	
	<i>See permit attachment E for certification and log forms for Underground Storage Tanks.</i>
	There is no on-site equipment or vehicle Sashing done on site.
4. Discharge of Stormwater from Secondary Containment	
	There is no secondary containment
5. Salt and De-Icing Material Storage and Handling	
	<p>Salt is stored in a secure contained shed with hay bales to stop seepage. These are replaced annually.</p> <p>Trucks are backed up to the salt shed and the salt transferred using a loader.</p> <p>Excess salt is swept back into the shed.</p>

<p>6. Aggregate Material and Construction Debris Storage</p>
<p>There are three piles of stone and aggregate which are stored in bins There is one sand pile which is covered with a tarp</p>
<p>7. Street Sweepings, Catch Basin Clean Out and Other Material Storage</p>
<p>Streets are swept annually by the Borough of Paramus. The sweepings are brought back to the DPW yard and placed in a container and tarped. The container is taken to Meadowlands for disposal.</p>
<p>8. Yard Trimmings and Wood Waste Management Sites</p>
<p>Yard trimmings and wood waste which are generated through work on borough parks and roads are placed in a container and tarped which is taken to Organic Waste, NY when full.</p>
<p>9. Roadside Vegetation Management</p>
<p>Roadside vegetation generated through work on borough roads is placed in a container which is taken to Organic Waste, NY when full.</p> <p>The DPW does not spray pesticides in these areas.</p>

## SPPP Form 11 – Employee Training

All records must be available upon request by NJDEP.

<p><b>A. Municipal Employee Training:</b> Stormwater Program Coordinator (SPC) must ensure appropriate staff receive training on topics in the chart below as required due to job duties assigned within three months of commencement of duties and again on the frequency below. Indicate the location of associated training sign in sheets, dates, and agendas or description for each topic.</p>		
Topic	Frequency	Title of trainer or office to conduct training
1. Maintenance Yard Operations (including Ancillary Operations)	Every year	DPW Superintendent
2. Stormwater Facility Maintenance	Every year	DPW Superintendent
3. SPPP Training & Recordkeeping	Every year	DPW Superintendent
4. Yard Waste Collection Program	Every 2 years	DPW Superintendent
5. Street Sweeping	Every 2 years	DPW Superintendent
6. Illicit Connection Elimination and Outfall Pipe Mapping	Every 2 years	DPW Superintendent/Borough Engineer
7. Outfall Pipe Stream Scouring Detection and Control	Every 2 years	DPW Superintendent/Borough Engineer
8. Waste Disposal Education	Every 2 years	Borough Clerk
9. Municipal Ordinances	Every 2 years	Borough Clerk
10. Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment	Every 2 years	Borough Engineer
<p><b>B. Municipal Board and Governing Body Members Training:</b> Required for individuals who review and approve applications for development and redevelopment projects in the municipality. This includes members of the planning and zoning boards, town council, and anyone else who votes on such projects. Training is in the form of online videos, posted at <a href="http://www.nj.gov/dep/stormwater/training.htm">www.nj.gov/dep/stormwater/training.htm</a>.</p> <p>All seven members of the Mayor and Council have taken the required training. Of 12 members of the Municipal Land Use Board (LUB) 9 have taken the required training. The remainder of the LUB are currently taking the training and this should be complete by October 15, 2019.</p> <p>The records are currently being updated and will be kept in the Borough Clerk’s office:</p> <p style="text-align: center;"><b>Office of the Borough Clerk Borough of Upper Saddle River 376 W. Saddle River Road, Upper Saddle River, NJ 07458</b></p>		

C. **Stormwater Management Design Reviewer Training:** All design engineers, municipal engineers, and others who review the stormwater management design for development and redevelopment projects on behalf of the municipality must attend the first available class upon assignment as a reviewer and every five years thereafter. The course is a free, two-day training conducted by DEP staff. Training dates and locations are posted at [www.nj.gov/dep/stormwater/training.htm](http://www.nj.gov/dep/stormwater/training.htm). Indicate the location of the DEP certificate of completion for each reviewer.

The DEP certificate for the Borough Engineer Hormoz Pazwash, Lic. No. 31433 is held in the paper copy of the SPPP at the address below

**Office of the Superintendent of Public Works  
Borough of Upper Saddle River  
376 W. Saddle River Road,  
Upper Saddle River, NJ 07458**

## SPPP Form 12 – Outfall Pipes

All records must be available upon request by NJDEP.

1. **Mapping:** Attach an image or provide a link to the most current outfall pipe map. Maps shall be updated at the end of each calendar year.

<https://boswelleng.maps.arcgis.com/apps/webappviewer/index.html?id=d3e380631e42421984cd803fcd41d8da>

*Note that ALL maps must be electronic by 21 Dec 2020 via the DEP's designated electronic submission service. For details, see [http://www.nj.gov/dep/dwq/msrp\\_map\\_aid.htm](http://www.nj.gov/dep/dwq/msrp_map_aid.htm).*

2. **Inspections:** Describe the outfall pipe inspection schedule and indicate the location of records of dates, locations, and findings.

The outfall pipes were inspected by Boswell to produce the outfall map described in section 1. In future these will be inspected annually and the records will be kept at the address below:

**Office of the Superintendent of Public Works  
Borough of Upper Saddle River  
376 W. Saddle River Road,  
Upper Saddle River, NJ 07458**

**Note: Bergen County are responsible to inspect their outfalls**

3. **Stream Scouring:** Describe the program in place to detect, investigate and control localized stream scouring from stormwater outfall pipes. Indicate the location of records related to cases of localized stream scouring. Such records must include the contributing source(s) of stormwater, recommended corrective action, and a prioritized list and schedule to remediate scouring cases.

The localized stream scouring from stormwater outfall pipes will be inspected annually and any remediation done on inspection. The records will be kept at

**Office of the Superintendent of Public Works  
Borough of Upper Saddle River  
376 W. Saddle River Road,  
Upper Saddle River, NJ 07458**

**Note: Bergen County are responsible to inspect localized stream scouring from their outfalls**

4. **Illicit Discharges:** Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfall pipes. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form ([www.nj.gov/dep/dwq/tier\\_a\\_forms.htm](http://www.nj.gov/dep/dwq/tier_a_forms.htm)) and indicate the location of these forms and related illicit discharge records.

*Note that Illicit Connection Inspection Report Forms shall be included in the SPPP and submitted to DEP with the annual report.*

Outfall pipes will be inspected when issues are reported and remedial action will be taken as appropriate. In future they will be inspected annually during dry weather conditions.

Any that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be rechecked again to locate this illicit connection. If we are able to locate the illicit connection (and the connection is within the Borough of Upper Saddle River) we will cite the responsible party for being in violation of our Illicit Connection Ordinance and we will have the connection eliminated immediately. If the illicit connection is found to originate from another public entity, the Borough of Upper Saddle River will report the illicit connection to the Department.

## SPPP Form 13 – Stormwater Facilities Maintenance

All records must be available upon request by NJDEP.

1. Detail the program in place for the long-term cleaning, operation and maintenance of each stormwater facility owned or operated by the municipality.

There are currently no stormwater facilities in Upper Saddle River. One is under development and will be inspected upon completion and when fully operational. Going forward a program will be put in place for the long-term cleaning, operation and maintenance.

2. Detail the program in place for ensuring the long-term cleaning, operation and maintenance of each stormwater facility NOT owned or operated by the municipality.

Not applicable

3. Indicate the location(s) of the Stormwater Facilities Inspection and Maintenance Logs listing the type of stormwater facilities inspected, location information, inspection dates, inspector name(s), findings, preventative and corrective maintenance performed.

Not applicable

Note that maintenance activities must be reported in the annual report and records must be available upon request. DEP maintenance log templates are available at [http://www.nj.gov/dep/stormwater/maintenance\\_guidance.htm](http://www.nj.gov/dep/stormwater/maintenance_guidance.htm) (select specific logs from choices listed in the Field Manuals section).

*Additional Resources: The NJ Hydrologic Modeling Database contains information and maps of stormwater management basins. To view the database map, see <https://hydro.rutgers.edu>. To download data in an Excel format, see [https://hydro.rutgers.edu/public\\_data/](https://hydro.rutgers.edu/public_data/).*

## SPPP Form 14 – Total Maximum Daily Load Information

All records must be available upon request by NJDEP.

1. Using the Total Maximum Daily Load (TMDL) reports provided on [www.nj.gov/dep/dwq/msrp-tmdl-rh.htm](http://www.nj.gov/dep/dwq/msrp-tmdl-rh.htm), list adopted TMDLs for the municipality, parameters addressed, and the affected water bodies that impact the municipality's MS4 program.

The Stormwater Coordinator and/or Borough Engineer shall annually review approved or adopted Total Maximum Daily Load (TDML) reports to identify stormwater related pollutants listed therein and associated with any segment of surface water wholly or partially within or bordering the Borough of Upper Saddle River. This information is available at the following link:

[www.nj.gov/dep/dwq/msrp-tmdl-rh.htm](http://www.nj.gov/dep/dwq/msrp-tmdl-rh.htm)

2. Describe how the permittee uses TMDL information to prioritize stormwater facilities maintenance projects and to address specific sources of stormwater pollutants.

Not applicable

## SPPP Form 15 – Optional Measures

All records must be available upon request by NJDEP.

1. Describe any Best Management Practice(s) the permittee has developed that extend beyond the requirements of the Tier A MS4 NJPDES permit that prevents or reduces water pollution.

2. Has the permittee adopted a Refuse Container/Dumpster Ordinance?

Yes

# ATTACHMENT 1

DEPARTMENT OF PUBLIC WORKS  
**Borough Of Upper Saddle River**

UPPER SADDLE RIVER

**County Of Bergen**

**State of New Jersey**

INCORPORATED 1984



376 West Saddle River Road  
Upper Saddle River, NJ07458  
Phone: (201) 934-3974  
Fax: (201) 934-9140  
Email: [dpwf@usrtoday.org](mailto:dpwf@usrtoday.org)

## Safety & Spill Precautions / Fueling Instructions

When fueling Borough vehicles the area and pumps should be inspected for any leaks or spills, there is speedy dry absorbent clearly marked in the blue containers next to the pumps, there are 2 fire extinguishers on site, one on the pole to the left of the tank marked gasoline, the 2<sup>nd</sup> extinguisher is located on the pole across from the gasoline tank, the emergency shutoff switch is also located on this pole. Make yourself familiar with these locations in case of any kind of emergency. Make sure your vehicle is shut off and never use your cell phone when fueling and never fill a fuel can in the bed of a pickup truck.

In the event of a spill less than 5 gallons, emergency shut off is to be activated, immediately thereafter capture and containment must be initiated. The police and the Superintendent public works are to be notified regardless of the time of day, additional speedy dry and booms are located in the DPW garage. Public Works will be responsible for removal of contaminated speedy dry. Any spill in excess of 5 gallons Bergen County Haz - Mat is to be notified as well as the DEP the numbers are posted on the front gate. Protect catch basin with bulk sand located in the yard next to salt shed under the blue tarp or speedy dry. The fire department has a spill trailer with many types spill absorption devices if deemed needed. ACV Enviro of Rahway N.J (Phone number 1-800 7spills) is our contracted spill company. When fueling is completed during non-business hours gate is to be locked.

1. Swipe the vehicle in front of the fob reader above the keypad, once the fob is accepted you will be prompted to choose 1 for Gasoline or 2 for Diesel then press ok.
2. You will then be prompted for the vehicle odometer reading, enter the odometer reading then press ok.
3. You will now be prompted for your passcode. Press F3, enter your Code and then press ok. You should hear the pumps click on and you're ready to fuel up.