

**MINUTES OF THE REGULAR MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF UPPER SADDLE RIVER  
June 6, 2019 8:00 p.m.**

**PRESIDING:** Mayor Minichetti called the meeting to order at 8:03 p.m.

Moment of Silence - Pledge of Allegiance

**PUBLIC NOTICE:** Pursuant to the Open Sunshine Act P.L. 1975, c. 231, proper notice of this meeting has been provided by submitting appropriate notice to The Ridgewood News and The Record on December 18, 2018 by fax and mail in which the time, place and purpose of the meeting was set forth.

**AWARDS PRESENTATION:**

Cynthia Dilatush, Vice President of the Upper Saddle River Volunteer Ambulance Corps presented Volunteer Service Awards and EMS Explorer Awards to members of the Corps.

Mayor Minichetti presented scholarship awards and donation awards to recipients from the Upper Saddle River 5k Run.

**RULE 1. ROLL CALL**

Mayor	Joanne L. Minichetti	Present
Council Member	Roger DeBerardine	Present
Council Member	Steven DiMartino	Absent
Council Member	Jonathan Ditkoff	Present
Council Member	Vincent M. Durante	Present
Council Member	Joanne Florio	Present
Council Member	Douglas Rotella	Present

**RULE 2. APPROVAL OF MINUTES**

Minutes of the Regular Meeting, Executive Meeting and Closed Session of May 2, 2019 were delivered to all members of the governing body and posted on the bulletin board and were unanimously approved following a motion by Council Member Durante, seconded by Council Member DeBerardine. Roll Call Vote: AYES, Unanimous

**RULE 3. BOROUGH CLERK'S REPORT**

The Borough Clerk's office received the following fees for the month of May, 2019 and deposited them with the Collector/Treasurer:

Copies	\$ 3.40
Landscaper License	1,221.00
Garage Sales	20.00
Liquor License	504.00
Peddler's License	<u>1950.00</u>
Total	<b>\$3,698.40</b>

The Borough Clerk's office issued 10 licenses for the month of May; \$24.00 was forwarded to the NJ Department of Health for the Pilot Clinic and Animal Control Fund.

Proof of publications received:

- 1) Introduction of Ord. # 5-19-Establish a Cap Bank
- 2) Introduction of Ord. # 6-19-Youth Guidance Council
- 3) Resolution # 59-19 Introduction of 2019 Municipal Budget

The following reports were received and are on file for the month of May:

- 1) Police Report
- 2) DPW Report
- 3) Fire Department Report
- 4) Construction Code Official Report
- 5) Youth Guidance Counsel
- 6) Municipal Court

#### **RULE 4. COMMUNICATIONS, PETITIONS AND BILLS**

**Communications:** Resolutions from North Arlington, Oakland, Westwood; Minutes of the NBCUA Meeting April 16, 2019. Notice of NBCUA Work Session, May 21, 2019

**Approval of Bills:** A motion by Council Member DeBerardine, seconded by Council Member Durante to pay bills in amount of \$5,839,945.33 was unanimously approved and Mayor Minichetti declared bills approved for payment and ordered checks drawn.

Roll Call Vote: AYES, Unanimous.

#### **RULE 5. UNFINISHED BUSINESS**

**Public Hearing:** **Ordinance # 5-19**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40a:4-45) FOR THE CALENDAR YEAR 2019**

Resolution Offered by Council Member Durante  
Seconded by Council Member Ditkoff

**OPEN TO THE PUBLIC:** No one wished to be heard.

Roll Call Vote: AYES, Unanimous

**Public Hearing:** **Ordinance #6-19**

**AN ORDINANCE TO AMEND CHAPTER 3 OF THE CODE OF THE BOROUGH OF UPPER SADDLE RIVER ENTITLED "ADMINISTRATION OF GOVERNMENT"**

Resolution Offered by Council Member Florio  
Seconded by Council Member Ditkoff

**OPEN TO THE PUBLIC:** No one wished to be heard.

Roll Call Vote: AYES, Unanimous

**Public Hearing:** **2019 Municipal Budget**

Resolution #64-19 Offered by Council Member Durante  
Seconded by Council Member DeBerardine

At this time, Municipal Auditor Paul Lerch; Lerch, Vinci & Higgins, LLC gave a detailed Power Point presentation on the 2019 Calendar Year Municipal Budget.

**OPEN TO THE PUBLIC:**

Marshall Grupp, 27 Hidden Glen Road, Upper Saddle River asked questions regarding specific line items contained in the 2019 Municipal Budget.

Roll Call Vote: AYES, Unanimous

**RULE 6. NEW BUSINESS**

**Consent Agenda:**

All items listed hereunder are considered to be routine and non-controversial by the Council and shall be so approved. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which case the item will be considered in its normal sequence.

- Resolution #65-19 Authorizing Agreement between USRA Coalition and Here-4-You Consulting
- Resolution #66-19 Tax Appeal Settlement - Malik
- Resolution #67-19 Reduction of Restoration Bond
  
- Motion to Authorize Borough Clerk to seek bids for 2019 Road Improvement Project
- Motion to Appoint Members to Youth Guidance Council:
  - Despina Anastasopoulos: Two-year term. Term to expire 12/31/20
  - Marge Fiori: Mayor's Rep. One-year term. Term to expire 12/31/19
- Motion to Appoint Robert C. Fischer as a member of the USR Fire Department

**OPEN TO THE PUBLIC** (Consent Agenda Items Only):

A motion to approve the Consent Agenda items offered by Council Member Ditkoff.  
Seconded by Council Member Florio.  
Roll Call Vote: AYES, Unanimous

**Motion to Appoint Members to the Stigma Free Committee:**

Laura Bowen                      Katie Corren  
Jeanine Matthews              Chief Patrick Rotella  
Jennifer Schrier                Mayor Minichetti

\*One-year term to expire on 12/31/19

Motion Offered by Council Member Ditkoff. Seconded by Council Member Durante  
Roll Call Vote: AYES, Unanimous

**Motion to Extend Bergen Highlands United Methodist Church Chapel Lease 7/1/19 to 6/20/20**

Motion Offered by Council Member Durante. Seconded by Council Member DeBerardine  
Roll Call Vote: AYES, Unanimous

**RULE 7. PUBLIC COMMENT**

Richard Medina, 295 Lake Street, Upper Saddle River asked about the Swift Reach message regarding the “No Knock” policy in Upper Saddle River. He further stated that this ordinance does not include political solicitation and he would like to ensure that the residents are made aware of this through a Swift Reach message. The Mayor was not in favor of this idea.

Lorraine Blackmore, 23 Beaverdam Road, Upper Saddle River explained that a pipe in front of her home was broken by the utility company and she was advised that she would have to pay for the necessary repairs. She further stated that she does not feel it is her financial responsibility as she believes the pipe is the property of the Borough. Attorney Regan stated that he is currently working on this matter and he would advise Ms. Blackmore accordingly.

Jay Perez, 100 Hampshire Hill Road, Upper Saddle River spoke in depth about the environment, both on a global level as well as a municipal level. He is a member of the Upper Saddle River Environmental Commission and read a statement on behalf of the Commission requesting that the Borough adopt policies to ensure that decisions are made to minimize negative impacts on the environment.

**RULE 8. ADJOURNMENT**

A motion to adjourn by Council Member DeBeraradine, seconded by Council Member Florio was unanimously approved by all Council members present. (Meeting adjourned at 9:25 p.m.)

Respectfully submitted,

Joy C. Convertini, RMC  
Deputy Municipal Clerk