



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:** 0263\_fba\_2018.xlsm

**Website:**

**Phone Number:**

**Mailing Address:**

[Email the UFB if not using Outlook](#)

**Municipality:**  **State:**  **Zip:**

**Mayor**

First Name	Middle Name	Last Name	Term Expires	Business Email
Joanne	L	Minichetti	12/31/2019	jminichetti@usrtoday.org

**Chief Administrative Officer**

Theodore	F	Preusch		administrator@usrtoday.org
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**Chief Financial Officer**

Gene	P	Leporiere		<a href="mailto:cfo@usrtoday.org">cfo@usrtoday.org</a>
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**Municipal Clerk**

Rose		Vido		boroclerkus@aol.com
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**Registered Municipal Accountant**

Dieter	P	Lerch		dlerch@lvhcpa.com
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**Governing Body Members**

First Name	Middle Name	Last Name	Term Expires	Business Email
Roger		DeBerardine	12/31/2020	
Steven		DiMartino	12/31/2020	
Joanne		Florio	12/31/2018	
Vincent		Durante	12/31/2018	
Jonathan		Ditkoff	12/31/2019	
Thomas		Hafner	12/31/2019	



**USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)**

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	102.30%	\$505,683.00	\$494,317.00	\$1,000,000.00	\$1,000,000.00							
08	Local Revenue	-7.58%	(\$18,794.00)	\$247,794.00	\$229,000.00	\$229,000.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$858,614.00	\$858,614.00	\$858,614.00							
08	Uniform Construction Code Fees	-1.01%	(\$3,969.00)	\$393,969.00	\$390,000.00	\$390,000.00							
	<b>Special Revenue Items w/ Prior Written Consent</b>												
11	Shared Services Agreements	#DIV/0!	\$1,980.00		\$1,980.00	\$1,980.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-78.08%	(\$54,912.00)	\$70,329.00	\$15,417.00	\$15,417.00							
08	Other Special Items	-71.64%	(\$934,233.00)	\$1,304,070.00	\$369,837.00	\$369,837.00							
15	Receipts from Delinquent Taxes	-9.18%	(\$25,283.00)	\$275,283.00	\$250,000.00	\$250,000.00							
	<b>Amount to be raised by taxation</b>												
07	Local Tax for Municipal Purposes	4.49%	\$356,916.00	\$7,956,847.00	\$8,313,763.00	\$8,313,763.00							
07	Minimum Library Tax	-1.43%	(\$13,294.00)	\$930,735.00	\$917,441.00	\$917,441.00							
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	<b>Total</b>	<b>-1.48%</b>	<b>(\$185,906.00)</b>	<b>\$12,531,958.00</b>	<b>\$12,346,052.00</b>	<b>\$12,346,052.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	General Government	7.00	2.00	-36.45%	(\$567,866.00)	\$1,557,866.00	\$990,000.00	\$990,000.00							
21	Land-Use Administration	2.00	2.00	5.46%	\$1,450.00	\$26,550.00	\$28,000.00	\$28,000.00							
22	Uniform Construction Code			-0.52%	(\$1,240.00)	\$236,240.00	\$235,000.00	\$235,000.00							
23	Insurance			2.51%	\$28,692.00	\$1,145,308.00	\$1,174,000.00	\$1,174,000.00							
25	Public Safety	21.00	10.00	2.87%	\$94,846.00	\$3,299,954.00	\$3,394,800.00	\$3,394,800.00							
26	Public Works	8.00	2.00	-1.15%	(\$19,021.00)	\$1,659,090.00	\$1,640,069.00	\$1,634,528.00	\$5,541.00						
27	Health and Human Services			-16.71%	(\$16,242.00)	\$97,187.00	\$80,945.00	\$68,600.00	\$12,345.00						
28	Parks and Recreation	1.00		-1.04%	(\$1,150.00)	\$110,150.00	\$109,000.00	\$109,000.00							
29	Education (including Library)			-1.43%	(\$13,294.00)	\$930,735.00	\$917,441.00	\$917,441.00							
30	Unclassified			0.00%	\$0.00	\$43,000.00	\$43,000.00	\$43,000.00							
31	Utilities and Bulk Purchases			-1.39%	(\$4,510.00)	\$325,510.00	\$321,000.00	\$321,000.00							
32	Landfill / Solid Waste Disposal			#DIV/0!	\$0.00		\$0.00								
35	Contingency			#DIV/0!	\$0.00		\$0.00								
36	Statutory Expenditures			5.34%	\$60,413.00	\$1,131,035.00	\$1,191,448.00	\$1,191,448.00							
37	Judgements			#DIV/0!	\$0.00		\$0.00								
42	Shared Services			0.00%	\$0.00	\$1,980.00	\$1,980.00	\$1,980.00							
43	Court and Public Defender	1.00	3.00	5.17%	\$5,950.00	\$115,050.00	\$121,000.00	\$121,000.00							
44	Capital			-0.69%	(\$350.00)	\$50,600.00	\$50,250.00	\$50,250.00							
45	Debt			-20.44%	(\$235,008.00)	\$1,149,897.00	\$914,889.00	\$914,889.00							
46	Deferred Charges			81.25%	\$283,859.00	\$349,371.00	\$633,230.00	\$633,230.00							
48	Debt - Type 1 School District			#DIV/0!	\$0.00		\$0.00								
50	Reserve for Uncollected Taxes			10.38%	\$47,000.00	\$453,000.00	\$500,000.00	\$500,000.00							
55	Surplus General Budget			#DIV/0!	\$0.00		\$0.00								
	<b>Total</b>	<b>40.00</b>	<b>19.00</b>	<b>-2.65%</b>	<b>(\$336,471.00)</b>	<b>\$12,682,523.00</b>	<b>\$12,346,052.00</b>	<b>\$12,328,166.00</b>	<b>\$17,886.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>







**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body			0.00					
Supervisory Staff (Department Heads & Managers)	7.00	1.00	941,357.00	\$679,761.00		\$69,901.00	\$140,031.00	\$51,664.00
Police Officers (Including Superior Officers)	17.00		4,051,019.00	\$2,325,384.00	\$551,616.00	\$613,321.00	\$347,651.00	\$213,047.00
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above			0.00					
All Other Non-Union Employees not listed above	16.00	18.00	1,800,072.00	\$1,179,067.00	\$43,172.00	\$169,226.00	\$322,318.00	\$86,289.00
<b>Totals</b>	<b>40.00</b>	<b>19.00</b>	<b>6,792,448.00</b>	<b>\$4,184,212.00</b>	<b>\$594,788.00</b>	<b>\$852,448.00</b>	<b>\$810,000.00</b>	<b>\$351,000.00</b>

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

**No**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.



**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b><u>Active Employees - Health Benefits - Annual Cost</u></b>						
Single Coverage	12.00	\$11,223.00	\$134,676.00	10.00	\$11,169.28	\$111,692.80
Parent & Child	2.00	\$20,089.00	\$40,178.00	2.00	\$20,089.08	\$40,178.16
Employee & Spouse (or Partner)	6.00	\$22,446.00	\$134,676.00	5.00	\$22,445.88	\$112,229.40
Family	17.00	\$31,312.00	\$532,304.00	18.00	\$31,312.08	\$563,617.44
Employee Cost Sharing Contribution (enter as negative - )			(\$103,498.00)			(\$101,692.00)
<b>Subtotal</b>	<b>37.00</b>		<b>\$738,336.00</b>	<b>35.00</b>		<b>\$726,025.80</b>
<b><u>Elected Officials - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b><u>Retirees - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b>GRAND TOTAL</b>	<b>37.00</b>		<b>\$738,336.00</b>	<b>35.00</b>		<b>\$726,025.80</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

<b>YES</b>
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**Is prescription drug coverage provided by the SHBP (Yes or No)?**

<b>YES</b>
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**USER FRIENDLY BUDGET SECTION  
ACCUMULATED ABSENCE LIABILITY**

Legal basis for benefit  
(check applicable items)

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreement
Office Staff	1396.00	\$455,611.02		X	
Police	1721.75	\$934,015.25	X		
Department of Public Works	195.50	\$62,945.71		X	
<b>Totals</b>	3313.25	\$1,452,571.98			

**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

			Current Year	2019	2020	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt	\$3,346,313.00	\$3,346,313.00	\$0.00			
Regional School Debt	\$4,750,712.00	\$4,750,712.00	\$0.00			
Utility Fund Debt						
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
<u>Municipal Purposes</u>						
Debt Authorized	\$614,843.00	\$614,843.00				
Notes Outstanding	\$8,589,203.00	\$37,250.00	\$8,551,953.00			
Bonds Outstanding	\$4,775,000.00	\$58,096.00	\$4,716,904.00			
Loans and Other Debt			\$0.00			
<b>Total (Current Year)</b>	<b>\$22,076,071.00</b>	<b>\$8,192,371.00</b>	<b>\$13,883,700.00</b>			
Population (2010 census)	<u>8,208</u>					
Per Capita Gross Debt	<u>\$2,689.58</u>					
Per Capita Net Debt	<u>\$1,691.48</u>					
3 Yr. Average Property Valuation		<u>\$2,764,489,087.00</u>				
Net Debt as % of 3 Year Avg Property Valuation		<u>0.50%</u>				
Utility Fund - Principal						
Utility Fund - Interest						
Bond Anticipation Notes - Principal			\$293,104.00			
Bond Anticipation Notes - Interest			\$176,116.00			
Bonds - Principal			\$350,000.00	\$370,000.00	\$390,000.00	\$3,665,000.00
Bonds - Interest			\$95,669.00	\$88,469.00	\$80,869.00	\$328,727.00
Loans & Other Debt - Principal						
Loans & Other Debt - Interest						
<b>Total</b>			<b>\$914,889.00</b>	<b>\$458,469.00</b>	<b>\$470,869.00</b>	<b>\$3,993,727.00</b>
Total Principal			\$643,104.00	\$370,000.00	\$390,000.00	\$3,665,000.00
Total Interest			\$271,785.00	\$88,469.00	\$80,869.00	\$328,727.00
% of Total Current Year Budget			7.41%			
<b>Description</b>	<b>Debt Not Listed Above</b>					
Total Guarantees - Governmental						
Total Guarantees - Other						
Total Capital/Equipment Leases						
Total Other						
<b>Bond Rating</b>	<u>Moody's</u>	<u>Standard &amp; Poors</u>	<u>Fitch</u>			
Rating	Aaa					
Year of Last Rating	2017					
<b>Mark "X" if Municipality has no bond rating</b>						





**USER FRIENDLY BUDGET SECTION - Notes**

(Press ALT-Enter to go to a new line in each cell)
