

**BOROUGH OF UPPER SADDLE RIVER**

**\*\*APPLICATION FOR SOIL MOVING PERMIT\*\***

**TO: THE BOROUGH OF UPPER SADDLE RIVER, NEW JERSEY**

**Application is hereby made pursuant to the provisions of the Soil Removal Ordinance #18-08 Amendment & Supplement to Chapter 118, Entitled "Soil Removal" of The Code of The Borough of Upper Saddle River, New Jersey *Application Form last revised July 2009***

**DATE:** \_\_\_\_\_

**1a. APPLICANT'S NAME:** \_\_\_\_\_ **PHONE #** \_\_\_\_\_  
**FAX #** \_\_\_\_\_

**1b. PROPERTY OWNERS NAME:** \_\_\_\_\_  
**& ADDRESS:** \_\_\_\_\_ **PHONE #** \_\_\_\_\_

**2. IS APPLICANT:**

<b>AN INDIVIDUAL</b>	<b>A DEVELOPER</b>
<b>A PARTNERSHIP</b>	<b>AN EXCAVATOR</b>
<b>A CORPORATION</b>	<b>OTHER (specify)</b>

\_\_\_\_\_

**3. IF PARTNERSHIP, NAME & POST OFFICE ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. IF CORPORATION, NAME & ADDRESS OF REGISTERED AGENT:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. WHO IS RESPONSIBLE FOR NOTICE & CORRESPONDENCE:**

**NAME:**

\_\_\_\_\_  
**ADDRESS:**

\_\_\_\_\_

**6. UPPER SADDLE RIVER ASSESSMENT MAP DESCRIPTION OF LANDS FOR WHICH SOIL PERMIT IS TO COVER:**

**BLOCK (S)**

**LOT (S)**

**STREET ADDRESS:**

\_\_\_\_\_

**7. WHAT IS THE PURPOSE OF THE OPERATION (Select One)**

i) To grade land by removing soil to place OUTSIDE property lines:

(a) place to which soil will be moved:

(b) Kind/type of soil to be moved: \_\_\_\_\_

ii) To grade land by filling in \_\_\_\_\_

iii) Other (specify) \_\_\_\_\_

**8. KINDS OF SOIL TO BE MOVED:**

TOP SOIL \_\_\_\_\_ cu. yds.

SAND \_\_\_\_\_ cu. yds.

SUB SOIL \_\_\_\_\_ cu. yds.

GRAVEL \_\_\_\_\_ cu. yds.

OTHER (specify kind) \_\_\_\_\_

(and quantity) \_\_\_\_\_ cu. yds.

**9. TOTAL QUANTITY OF SOIL TO BE MOVED:** \_\_\_\_\_ cu.yds

**10A. WHERE IS SOIL BEING MOVED TO:** \_\_\_\_\_  
(Address & Town) \_\_\_\_\_

**10 B. WHERE DID SOIL COME FROM:** \_\_\_\_\_  
(Address & Town) \_\_\_\_\_

**11A. PROPOSED DATE FOR COMMENCEMENT OF WORK:** \_\_\_\_\_

**11B. PROPOSED DATE FOR COMPLETION OF WORK:**  
\_\_\_\_\_

**12. NAME & ADDRESS OF THE PERSON HAVING EXPRESS CHARGE,  
SUPERVISION AND CONTROL OF THE PROPOSED EXCAVATION WORK:**

NAME: \_\_\_\_\_ PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**13. DESCRIPTION OF THE EQUIPMENT TO BE USED, NUMBER OF TRUCKS AND OTHER  
VEHICLES:**

\_\_\_\_\_  
\_\_\_\_\_

**13. PLEASE ATTACH THE FOLLOWING:**

- A. PROOF OF LIABILITY INSURANCE
- B. A LISTING OF THE ROUTE TO BE USED BY VEHICLES IN MOVING OR INSTALLING SOIL;
- C. A WRITTEN STATEMENT OF PLANS TO CONTROL SOIL EROSION
- D. STATEMENT GRANTING BOROUGH OFFICIALS OR THEIR EMPLOYEES PERMISSION TO ENTER THE PREMISES AND MAKE SURVEYS/INSPECTIONS AS THE WORK PROGRESSES
- E. 4 TOPOGRAPHICAL MAPS & 2 COPIES OF APPLICATION FORM
- F. 2 COPIES OF TREE PLAN – DEPICTING DIAMETER OF ALL EXISTING TREES ON PROPERTY; THOSE TO BE REMOVED; PROPOSED PLANTING AND A DETAILED PROTECTION PLAN FOR EXISTING TREES ROOT ZONES DURING CONSTRUCTION PROCESS

Please make sure that you have answered all questions, and attached all items requested. Failure to do so will result in the delay of your application.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
 Christopher Statile, P.E., Borough Engineer

Shade Tree Review \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

Date Received by Planning Board Clerk: \_\_\_\_\_

APPLICATION FILING FEE: _____	
Escrow Fees Posted:	ENGINEERING: <u>\$500.00</u>
SHADE TREE ESCROW: _____	ROAD BOND: <u>\$2,500.00</u>
TREE REMOVAL PERMIT FEE: <u>\$100.00</u>	
SHADE TREE SITE PLAN REVIEW FEE: <u>\$150.00</u>	
* Separate Checks Required for each fee and escrow – Payable to “Borough of Upper Saddle River”	

**\*\*This Application must be submitted to the Office of the Planning Board Clerk  
 Linda Marmora, USR Borough Hall, 376 West Saddle River Road  
 Phone (201) 327-8923; Fax (201) 934-5127 zoningusr@aol.com**